

CROWAN PARISH COUNCIL
NOTICE AND AGENDA OF FULL PARISH COUNCIL MEETING TO BE HELD AT CROWAN
PARISH ROOMS ON 14th OCTOBER 2021 AT 7.15

8th October 2021

TO: All Members of Crowan Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council to be held **on Thursday 14th October 2021 at 1915 hours at Crowan Parish Rooms** for the purpose of transacting the business listed on the attached agenda.

Yours faithfully.

Peter Curnow
Parish Clerk

Email: clerk@crowan-pc.gov.uk

Tel: 07713138374

Members of the public and press are invited to attend this meeting of the Council. Please note that attendance may be limited due to Covid restrictions. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Praze, Leedstown, Crowan and Nancegollan notice boards and Townshend Village Hall Notice Board.

(Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum - the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).

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AGENDA

APOLOGIES: Councillor Claudia Berryman (son's birthday)	
CHAIRMAN'S WELCOME:	
AGENDA REF.	DESCRIPTION
21-10/01	PUBLIC FORUM People wishing to speak in the public speaking section on an item on this agenda must advise the Clerk in advance by telephone on 07307 588991 or by email using clerk@crowan-pc.gov.uk
21-10/02	MEMBERS DECLARATIONS a. Pecuniary/Registerable Declarations of Interests – b. Non-Registerable Interests – c. Declaration of Gifts -
21-10/03	MEMBER CO-OPTION To consider and vote on applications to join the council by Victoria Burton-Wood and Stephen Monk (applications to be tabled). [Clerk awaiting advice from CALC on correct procedure for this item. Discussion and vote may take place in private].
21-10/04	STAFFING COMMITTEE To elect a new member to the committee in place of Councillor McLeod, who is standing down.
21-10/05	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report (verbal) from Councillor Jenkin.
21-10/06	PREVIOUS MINUTES To approve the minutes of the Council meeting held on Thursday 9 th September and the Amenities and Environment Committee held on 23 rd September 2021.
21-10/07	CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING To note actions taken following previous meetings not otherwise covered in this report.
21-10/08	NEW PLANNING APPLICATIONS To agree responses to Cornwall Council regarding planning applications received since the last meeting, and any others received after 2 September.
	a. PA21/07383 - Crenver Count House Crenver Grove Praze An Beeble Camborne. New domestic garage and workshop
	b. PA21/08864 - Noonvares House Noonvares Lane Townshend TR27 6AT. Listed building consent for conversion and extension of redundant barns into two residential units with associated annexe/holiday unit. Conversion of outbuilding to the south-east to ancillary office space and extension to Noonvares Farmhouse to the east and demolition of C20 lean-to and outbuilding
	c. PA20/11113 - Land North Of Moorfield House Moorfield Praze An Beeble Cornwall. TR14 0LG Outline planning application to construct one dwelling. (Subject to appeal).
	d. PA21/09474 – Willstone Barn Vyvyans Terrace Praze An Beeble Camborne. Change of use of land to garden/parking area and erection of proposed garage and ancillary building.
21-10/09	PLANNING DECISIONS To note decisions made by Cornwall Council regarding applications previously considered by the council.
	a. PA21/07177 – APPROVED (STATUTORY/ONE CONDITION ONLY) - Replacement roof with room in the roof trusses and dormers to create additional living space. 7 Millbank Meadow Leedstown TR27 6DP

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	b.	PA21/07466 - APPROVED (STATUTORY/ONE CONDITION ONLY) - Listed Building Consent for construction of garden office/media room (Removal of existing shed). Glebe House Crowan Praze An Beeble Camborne
	c.	PA21/06248 – APPROVED WITH CONDITIONS - Construction of garden office/media room (Removal of existing shed). Glebe House Crowan Praze An Beeble Camborne
	d.	PA21/06913 – APPROVED WITH CONDITIONS - Construction of ground floor extension and porch with variation to condition 2 in respect of decision PA20/00712 dated 02.04.20. 4 Tregonning View Townshend Hayle Cornwall
21-10/10	PRAZE INSTITUTE To consider a proposal from the Secretary of the Praze Village Hall Committee (circulated with the agenda).	
21-10/11	REQUEST FOR PAYMENT To decide on a request for payment from a resident on the clearance of a section of a PROW adjacent to her property (circulated with the agenda).	
21-10/12	CLOSURE OF AUDIT To note the closure of the 2020-1 AGAR by PKF Littlejohn (papers circulated with this agenda).	
21-10/13	NANCEGOLLAN VILLAGE SHOW To decide on a request from the Nancegollan Village Hall Committee for the use of Nancegollan Playing Field for a Dog Show on Saturday 14 th May 2022 (email circulated with this agenda).	
21-10/14	PLAY EQUIPMENT REPORTS To agree action in the light of September Play Area & Equipment Inspections (report previously circulated as requested by Amenities and Environment Committee minute 21-09/10a).	
21-10/15	TREE SURVEY REPORT – THE GREEN, NANCEGOLLAN To agree action in the light of recommendations made by Objective Tree Consultancy in a survey of Ash trees on The Green.	
21-10/16	ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) To approve the Payments Schedule for August (see below) To note the monthly accounts (to follow).	
21-10/17	ITEMS FOR FUTURE MEETINGS To hear proposals and agree matters to be considered in detail at a future council meeting.	
21-10/18	EXCLUSION OF THE PRESS AND PUBLIC If necessary, to resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
DIARY DATES:		
	Remembrance Sunday Commemorations – November 14 th at 11.15 on the Plan. Council meeting on November 11 th 2021. Amenities and Environment Committee meeting on 25 th November 2021. Both meetings to commence at 7.15 and will be held in Crowan Parish Rooms.	

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Payments Schedule For October 2021

Note that invoices submitted after the publication of this agenda will not feature in the table below but will be paid by the council if approved at the meeting.

	Gross	Net	VAT
Greens Grounds and Trees			
Monthly play equipment inspection	108.00	90.00	18.00
PKF Littlejohn			
External audit of AGAR	360.00	300.00	60.00
ICT Connect			
Managed Word Press Hostin and uploading agenda, minutes etc.	48.00	40.00	8.00
Scribe			
Accounts Package - annual subscription	345.60	288.00	57.60
CALC			
Virtual Finance Course	36.00	30.00	6.00
BIFFA			
Bin-emptying	144.90	144.90	
EDF			
Nancegollan Electricity Supply	88.38	84.17	4.21
Ex Gratia Payment			
For assistance given to the Clerk, as approved in minute 21-09/15	100.00	100.00	
Clerk			
Salary (reduced to correct tax error in September 2021)	722.52		
Expenses (use of home)	26.20		
Expenses (travel)			
HMRC	330.62		
Mrs Moores Household Chores			
Cleaning Praze public toilets July, August and September	1,149.99	1,149.99	
Bennetts Tiny Tasks			
Restoring Leedstown Football Pitch Goalposts	230.00	230.00	

Income Received During August 2021

Cash Payment	20.00
For unwanted furniture (payment made by Clerk from his personal bank account)	