

**CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT LEEDSTOWN VILLAGE HALL
ON THURSDAY 9th SEPTEMBER 2021 AT 7.15PM**

PRESENT: Councillors L Jenkin, A McLeod, J Roberts, C Berryman, J Lay and Parnell.	
APOLOGIES: Received from councillors Wood (work commitments), Smith (isolating) and Allen (no reason given).	
CHAIRMAN'S WELCOME: The Chairman welcomed Councillors and members of the public. She noted that the council currently has three vacancies, and it was agreed that these should be advertised on the parish noticeboards.	
ITEM	
21-09/01	PUBLIC FORUM: A member of the public asked the parish council to support the <i>20's Plenty</i> campaign.
21-09/02	MEMBERS DECLARATIONS <i>Pecuniary/Registerable Declarations of Interests:</i> Councillor Roberts declared an interest in the Crenver Farm application as a neighbour of the applicant. <i>Non-Registerable Interests:</i> None declared <i>Declaration of Gifts:</i> None declared
21-09/03	PRESENTATION BY VILLAGE WORKS Council was addressed by Andrew Harry on a pilot project that looks to assist residents of, among others, Crowan parish, who have become isolated in their communities. He said that parish councils form an important link between Village Works and such people. The project aims to identify people who are struggling and to help them become independent and functioning, whatever their needs. There are no prescribed outcomes for individuals. It was noted that the parish has good halls for walk-ins and local businesses that need good staff. Councillors said that the posters and flyers needed to be more direct and clearer about who can be helped and how. Mr Harry thanked council for its feedback was thanked for attending the meeting.
21-09/04	APPROVAL OF MINUTES The minutes of the Extraordinary Council Meeting held on July 29, 2021, and those of the Amenities and Environment Committee meeting held on the same date, were signed as a true and accurate records.
21-09/05	CLERK'S UPDATE AND BRIEF REPORT FOR THE MEETING The Clerk referred briefly to the report he had previously circulated to councillors. Council noted: <ul style="list-style-type: none"> • the work undertaken by the Clerk and a colleague to ensure re-submission of the 2019-20 and the submission of the 2020-21 AGAR returns; • the awarding of a contract to remove the dead oak from The Plan, Praze, and the dead sycamore adjacent to Nancegollan playing field; • and that clearance and furnishing of the Praze office is underway. The Clerk also apologised for the misnumbering on the agenda for the meeting. After discussion, it was agreed that the Amenities and Environment Committee meeting scheduled for the September 29 should go ahead in the Clerk's absence. The Clerk is to send a blank agenda to Councillor McLeod and a consultation form to Councillor Berryman for Leedstown School in relation to the play equipment.
21-09/06	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Jenkin reported to council on what she termed a health and care crisis in the county and associated government announcements. She also reported that further work is being undertaken to reduce traffic speed in Townshend heading towards Relubbus, and that some remodelling is required to remove an obstacle to a gateway. Council also discussed the traffic in Praze, especially that travelling at speed down Station Hill as the road narrows towards the crossroads.

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	<p>Councillor Jenkin was clear that there will be no more funding for road calming until 2023. She also reported that it is unclear if there is national funding for the 20's <i>Plenty</i> campaign, and Cornwall Council is awaiting news on that before committing its own funds. Council congratulated Cornwall Council for its role in organising the Cornish section of The Tour of Britain, and especially for taking it through some of the less fashionable Cornish towns.</p>
21-09/07	<p>NEW PLANNING APPLICATIONS</p> <p>(a) PA21/07177 - 7 Millbank Meadow Leedstown TR27 6DP NO OBJECTION</p> <p>(b) PA21/07311 - Hallegan Farm Hallegan Camborne TR14 9LT SUPPORTED</p> <p>(c) PA21/06926 - Crenver Farm - Drym Road Praze An Beeble TR14 0PA Councillor Roberts left the meeting while this application was discussed. OBJECTION - Crowan Parish Council deems this application to be out-of-character for the rural area. Its scale and massing combine to constitute over-development. Councillors had concerns about the footpath being moved and would recommend that the footpath is moved before any building work commences if the application is approved.</p> <p>(d) PA21/06913 - 4 Tregonning View Townshend Hayle Cornwall NO COMMENT</p> <p>(e) PA21/07029 - Little Carvolth Farm, The Bungalow Carvolth Praze TR14 9PF SUPPORTED</p> <p>(f) PA21/07838 – Land Adj To Fayrefield Trenerth Road Leedstown TR27 6PR SUPPORTED</p>
21-09/08	<p>PLANNING DECISIONS</p> <p>The outcomes of the applications as listed on the agenda were noted.</p>
21-09/09	<p>PRAZE PLAYING FIELD</p> <p>Council considered the letter from Mr John Dunstan on behalf of the Playing Field Management Committee, previously circulated to councillors, in which the parish council was asked to become Guardian Trustees. Councillors noted that this is a very long-standing and complicated matter as there is no functioning Management Committee (it has not met for three years) and some dispute as to the extent of the cricket club's authority over the field. Guardian Trusteeship would give council legal oversight of the field to protect it and may actually reduce the level of council involvement. Councillors felt that taking on the role would help clarify the situation, bring stability regarding an important community asset and give a clear governance structure. The Clerk advised that council may have to pay legal costs for the transfer and would have to strictly separate other council activity and meetings from its role as Guardian Trustee. Following a vote, council</p> <p style="text-align: center;">RESOLVED to accept the invitation to become Guardian Trustees; and that the Clerk should reply to Mr Dunstan, copying his letter to the Charity Commission.</p>
21-09/10	<p>CORNWALL COUNCIL FEEDBACK</p> <p>Council debated a response to Cornwall Councillor Barry Jordan's request for feedback on the services commissioned or provided by Cornwall Council. Mr Jordan is to collate and publish all of the feedback he receives. Council</p> <p style="text-align: center;">RESOLVED that councillors should send individual responses if they wish to.</p>
21-09-11	<p>RISK REGISTER</p> <p>The Clerk introduced the draft Risk Register that he had circulated prior to the meeting. He reminded members that the internal auditor had advised that the extant</p>

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	<p>register had been drawn up in 2012 and apparently had not been reviewed since. Councillors thanked the Clerk for having produced the register document and RESOLVED to adopt the Risk Register</p>
21-09-12	<p>NANCEGOLLAN DEVELOPMENT Council discussed possible street names for the forthcoming development in the village as requested by the developer, Coastline Housing. The Chair reported that her research had shown that Nancegollan Common had had various owners, and that the earliest identifiable owners had been named Jewell and Trevenen. After discussion and consideration of alternatives, Council RESOLVED that the Clerk should inform Coastline Housing that its favoured name is Fordh Trevenen.</p>
21-09/13	<p>PARISH COUNCIL LOGO Councillor Lay introduced Victoria Burton-Davey who she said had been very helpful in identifying suitable designs based on a five-pointed Celtic knot. Council considered six designs and selected one for council use. It is believed that the design may be used without charge. Council thanked Mrs Burton-Davey for employing her time and considerable creative skills on the council's behalf.</p>
21-09/14	<p>ADMINISTRATION AND FINANCE Council approved the Payments Schedule as circulated with the agenda. Council agreed that the pitch hire fees should be considered at a future meeting of the Amenities and Environment Committee.</p>
21-09/15	<p>EXPRESSION OF GRATITUDE The Clerk recounted events related to the completion of the AGAR return (see 21-09/05 above) and the additional work that had been required. After trying to answer a query from the external auditor, he had had to enlist the assistance of a fellow clerk (also a personal friend) who had worked for more than eight hours to solve the problem. She had done so without promise or hope of a reward, and the clerk emphasised that she had done the council a great service in using experience, expertise and confidence that the clerk does not have to identify that the apparent mismatch between annual returns was, in fact, the fault of the external auditor in 2019-20. The Clerk said that he could not have solved the issue himself, that her skills and training were above those of many clerks, and that he believed the council owed her a debt of gratitude. He asked council to consider an <i>ex gratia</i> payment in return for the hours that she had spent on the problem. Council RESOLVED that an <i>ex gratia</i> payment of £100 be made and a letter of thanks be sent, and that the Clerk should write to PKF Littlejohn requesting reimbursement for 16 hours of Clerk time.</p>
29-09/16	<p>ITEMS FOR FUTURE MEETINGS Councillors requested that the council should decide whether or not to sign up to the 20's <i>Plenty</i> campaign, and discuss Leedstown playing field.</p>
29-09/17	<p>EXCLUSION OF THE PRESS AND PUBLIC In accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, Council RESOLVED that the Press and Public be excluded from the meeting during the consideration of the following business owing to its confidential nature.</p>
	<p>Closed Session The Chair advised councillors that she and the Vice-Chair had held an informal meeting with a parishioner who had made a complaint against a councillor. Notes of the meeting had been taken by an independent Town Clerk. She hopes that the matter has now been successfully settled.</p>

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	DIARY DATES Amenities and Environment Committee on 29 September 2021 at 7.15 (Crowan Parish Rooms). Council meeting to be held on 14 October 2021 at 7.15 (Crowan Parish Rooms).
	MEETING CLOSED @ 21.32.