

CROWAN PARISH COUNCIL

MINUTES OF THE A&E COMMITTEE HELD IN THE PARISH ROOM CROWAN ON THURSDAY 3rd February 2022 AT 7.15 P.M.



PRESENT: Councillors: C. Berryman, L Jenkin, D. Smith, K. Allen, A McLeod, C Parnell, J Roberts and V Burton-Davey.	
CHAIR'S WELCOME: The Chairman welcomed Councillors and members of the public to the meeting.	
03-02/01A	APOLOGIES None.
03-02/02A	MEMBERS' DECLARATIONS None made
03-02/03A	PUBLIC FORUM A member of the public stated that the council had been remiss in not properly managing the contract governing the clearing of the public rights of way (PROW). He made unsubstantiated allegations about the contractor and said that the council is wasting money paying him to carry out the work. He further said that signs were missing from the PROW which were regularly used by vehicular transport and told council that a cast iron fingerpost at Nancegollan had been removed by Cormac and not replaced. He was thanked for his contribution. Councillor Burton-Davey agreed to contact Cormac about the missing sign and report back.
03-02/04A	PREVIOUS MINUTES No matters were arising from the minutes of the meeting of 25 November 2021 that had previously been agreed as a true and accurate record by the full council. The item on a parish Flood Warden will be discussed at the council meeting on 10 th February 2022.
03-02/05A	CLERK'S UPDATE The Clerk reported that inclement weather had prevented his completing the commissioning of work to place slabs under the picnic table on The Plan and to amend the decline in the play equipment at Nancegollan. He further reported that the transfer of the Praze Office is being delayed by legal matters between Cornwall and Cowan parish councils, and by the need to install an electricity meter. The transfer of Treasure Park is similarly delayed. He also mentioned the possible roll-over of the grass-cutting contract as an item for future resolution.
03-02/06A	PROW LEAD Councillor Burton-Davey advised that she would be happy to accept this role and advised that the survey of signs needed for the PROW is underway. The committee AGREED to recommend to council that councillor Burton-Davey be given lead responsibility for the PROW. The Clerk was asked to ensure that administrator-level access to Facebook was also added to the next council agenda.
03-02/07A	COUNCIL ACTION PLAN The leads for each work stream reported on initial thoughts for their areas of interest as follows: <i>Environmental issues: Councillor Burton-Davey</i> At the earliest opportunity, the council should switch to a green energy supplier and use recycled paper. When the printer is replaced, it should be with one that minimises damage to the environment. Throwaway plastics should not be used to deliver council business. Council should aspire to open up the countryside and improve access to the PROW, improving access especially for disabled people. Council could publish a booklet on the parish's flora and fauna. <i>Amenity Areas: Councillors Mock and Roberts</i> The council should maintain and improve play equipment with a focus on fun and safety. Plans to replace and improve play equipment should be delivered. <i>Planning Applications: Councillor Smith</i> Council needed greater involvement in construction developments. All councillors should be trained in planning to ensure they discharged their duties well. The aim must be for consistency with proper reference to the Neighbourhood Development Plan – against which all applications should be viewed. Council should support business developments whenever possible and appropriate.

03-02/08A	BID FOR FUNDING The committee heard that council needs to select a priority for the parish for the small amount of money that is potentially available from Cornwall Council funds. (18 parishes in the Helston and South Kerrier Community Network Area can bid for a total of approximately £50,000). The B3033 at Nancegollan was proposed as a suitable site, with build-outs on each approach and a crossing with an island in the centre of the settlement to link the east of the hamlet (including the new development and area around the village hall) with the playing field and the west of the hamlet. The Chair said that she believed Sithney parish would support such a proposal and the Clerk was asked to write to the clerk of that parish for confirmation. After discussion, the committee RESOLVED that the scheme for Nancegollan be chosen as the preferred site for traffic calming in the parish; and that the Clerk and Chair be authorised to complete and submit the proposal.
03-02/09A	LEEDSTOWN PLAYING FIELDS SIGNAGE The Clerk reported that he had contacted 5 companies for quotes for the work. The closing date for bids is 18th February. The committee RESOLVED that the Clerk in consultation with the Chairs of the Council and the Amenities and Environment Committee be responsible for commissioning the manufacture and installation of the signs.
03-02/10A	THE GREEN, NANCEGOLLAN Councillor Burton-Davey reported that she had not been able to discuss the matter of the trees infected with Ash Die Back with the Cornwall Council Tree Officer. Councillors expressed the view that the risks identified by the council's consultant grew daily and that a definitive decision on the trees was required. It was agreed that Councillor Burton-Davey should report on her conversation with the Tree Officer to the next council meeting.
03-02/11A	LEEDSTOWN PLAY EQUIPMENT The Clerk reported that he and the committee Chair had discussed the commissioning of the play area. They had had concluded that, rather than asking the local young people for their views before designs are sought, the committee should recommend to council that designs are commissioned from companies and consulted upon afterwards. The main merit of doing so would be to offer young people something to comment on and give different designs for comparison. Councillors want local companies to be given the opportunity to tender and all tenderers to have to be clear about their environmental policies and practices. It was agreed that the Clerk should bring a draft specification for the work to the next meeting of this committee.
03-02/12A	SOUTH BINNER DOWNS INTERPRETATION PANEL The committee agreed that the words "keep dogs under control" should replace "keep dogs on a lead"; and that the council logo should be added to the panel alongside the council's name. The Clerk to advise the Cornwall Council officer.
03-02/13A	LOCAL MANAGEMENT PLAN Councillors agreed that it did not feel like a propitious time to be seeking a new contractor. The contract is only for soft-cutting and had only attracted two tenders originally. The Clerk reported that he had had few complaints about the work done this year, and he and councillors had received plaudits on the state of the PROW. It was proposed and RESOLVED that the committee should recommend to council that the contract for the clearance of the PROW be rolled over for a further year, and that, if necessary, additional funds be used to clear paths between cuts. Councillor Allen requested that her abstention on this matter be noted.
03-02/14A	EXCLUSION OF THE PRESS AND PUBLIC There being no further business, a motion to exclude the press and public was not put to a vote.
03-02/12A	DATE OF NEXT MEETING The committee will meet on 31st March 2022 at 19.15 at Crowan Parish Rooms. Councillors requested that Queen's Jubilee and representation on external organisations be added to the next council meeting agenda.

The Chair closed the meeting at 20.39.