

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 19th MAY 2022 AT 7.17PM

PRESENT: Councillors L Jenkin, K Allen, C Berryman, J Roberts, S Mock, A McLeod, C Parnell (from 7.52pm), D Smith, J Thould, V Burton-Davey.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors, the Clerk and three members of the public.	
ITEM	
22-05/01	ELECTION OF THE CHAIR OF CROWAN PARISH COUNCIL RESOLVED that Councillor L Jenkin is elected Chair for the 2022/23 council year. Councillor Jenkin read and signed the declaration of acceptance of office.
22-05/02	ELECTION OF THE VICE-CHAIR OF CROWAN PARISH COUNCIL RESOLVED that Councillor A McLeod is elected Vice-Chair for the 2022/23 council year. Councillor McLeod read and signed the declaration of acceptance of office.
22-05/03	APOLOGIES Received from councillors S Wood and C Merton.
22-05/04	MEMBERS DECLARATIONS Councillor Mock declared an interest in planning application PA22/03664, due to use of a barn at the site, and withdrew from the meeting during consideration of this item.
22-05/05	PUBLIC FORUM The applicant for PA22/03230 spoke to give an outline of the proposal and need for the planning application.
22-05/06	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Jenkin's update report included: <ul style="list-style-type: none"> - Levelling up money: the Helston bid included transport connections to surrounding rural areas - Shared prosperity money: potential uses are being established, bids by July for funding from October, to be spent in-year (replacing previous European funding with a five-year spend period) - There might be additional powers for Cornwall, if the county opts for a directly elected mayor which would shift the balance of power of elected members - Cost of living is hitting Cornwall hard, with rising debt, poverty and evictions. There will be more need for community support, including more social housing (noting that affordable housing remains unaffordable for a significant number of local people) - Noted the Meet the Leader events to be held around Cornwall.
22-05/07	PREVIOUS MINUTES Council <p style="text-align: center;">RESOLVED THAT the minutes of the Council meeting held on 14 April 2022 be accepted as a true and accurate record.</p>
22-05/08	CLERK'S UPDATE REPORT Councillor Jenkin gave updates: <ul style="list-style-type: none"> - Councillor Wood had been nominated as co-ordinator for Speedwatch, however another person has already registered in this role. Councillor Wood to be the parish council liaison with the group. - A complaint had been put by a member of the public to the Local Government Ombudsman regarding the no waiting at any time restrictions in Praze, a copy was provided to the parish council, noted. - At Leedstown playing field swings had been removed as their poor state of repair was considered a safety concern. Their replacement to be considered at a future meeting.

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22-05/09	<p>PLANNING – APPLICATIONS</p> <p>(a) PA22/03230 Willow Cottage, Access Lane to Vyvyans Terrace, Nancegollan SUPPORTED and request two conditions be attached: annex to be ancillary to the main dwelling; annex to be for residential use only (not business). <i>Councillor Parnell arrived at the meeting at this point.</i></p> <p>(b) PA22/02945 Land Adj. To Bolitho Vean, Black Rock. SUPPORTED</p> <p>(c) PA22/02372 Land at Pleasant View, Polcrebo Downs, Nancegollan OBJECTION, no ecological report or justification for a nature pond in that area. Concerns at potential impact on existing wildlife and habitat.</p> <p>(d) PA22/02800 Land off Carsize Lane, Leedstown OBJECTION, urbanisation of the countryside, only a section of one of the site boundaries borders the development boundary, extending into open countryside on three sides. The proposed development does not meet local housing need (for social, rented housing) and as there is not 100% affordable housing it should not be considered a rural exception site. The lane has established and valued use locally, for walking, cycling and leisure.</p> <p>(e) PA22/03064 Ferndown, Praze OBJECTION, the proposed development is considered to be too large, visually intrusive, unduly prominent due to its location on the site.</p> <p>(f) PA22/03664 Dixcarte Crowan Praze <i>Councillor Mock declared an interest in this item due to use of a barn for storage, and withdrew from the meeting during its consideration. Councillor McLeod requested that it be recorded that he abstained from voting on this item.</i> NO OBJECTION, and comments on this application as per the comments submitted for PA21/10396. <i>Clerk's note – previous comments were: question how the sustainability and other aesthetic quality of the whole development can be determined when presented in a piecemeal manner; developer and planning department are urged to work together to produce an overall plan for this sensitive site; concerns about the presence of Japanese Knotweed, asbestos and other possible contaminants (eg diesel and pesticide); concerns at the apparent absence of a mains sewer; poor access; the parish council wishes as soon as possible to understand the plan for the whole site.</i></p> <p>(g) PA22/03482 Noonvares House, Townshend SUPPORTED</p> <p>(h) PA22/01625 Land South of Bolitho Barton, Black Rock SUPPORTED, provided that a condition is included to ensure that the building is used for agricultural purposes only.</p> <p>(i) PA22/04008 Land south of Little Trefewha, Praze an Beeble STRONG OBJECTION. Outside the village development boundary set out in the Crowan Neighbourhood Plan. No exception is justified, particularly as the application is for open market housing when local demand is for social rented housing. The parish council would seek for this application to be called to committee should the planning officer be minded to grant approval.</p> <p>PLANNING – CORNWALL COUNCIL DECISIONS The outcomes of the applications listed on the agenda were noted.</p>
22-05/10	<p>BANK SIGNATORIES</p> <p>RESOLVED that Councillors McLeod, Jenkin, Parnell and Smith continue as signatories for the council's bank account.</p>
22-05/11	<p>APPOINTMENTS TO EXTERNAL BODIES</p> <p>Leedstown Village Hall Committee – Councillor Wood Praze Institute – Councillor Parnell Nancegollan Hall – Councillor Parnell Townsend Hall – Councillor Berryman Praze Playing Field Management Committee – Councillor Burton-Davey Community Network Panel – Councillors Parnell (voting) and Burton-Davey.</p>

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22-05/12	INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2022 The report from the Internal Auditor was received and noted.
22-05/13	ANNUAL GOVERNANCE STATEMENT 2021/2022 RESOLVED that the council approves the Annual Governance Statement 2021/22 and authorises signature by the Chairman.
22-05/14	ACCOUNTING STATEMENTS 2021/2022 RESOLVED that the council approves the Accounting Statements 2021/22 and authorises signature by the Chairman.
22-05/15	ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2022 RESOLVED that the council instructs the clerk to submit the Annual Governance and Accountability Return (AGAR) to external auditors, PKF Littlejohn.
22-05/16	STANDING ORDERS The current version of the council's Standing Orders document was reviewed and it was agreed that no changes are required at this time.
22-05/17	FINANCIAL REGULATIONS The current version of the council's Financial Regulations document was reviewed and it was agreed that no changes are required at this time.
22-05/18	ADMINISTRATION AND FINANCE The Clerk/RFO had circulated a payment schedule for the month that totalled £3,129.83 and the receipts and payments in month. RESOLVED to accept the payments schedule and statements of accounts.
22-05/19	QUEEN'S PLATINUM JUBILEE The Council heard from the Platinum Jubilee Sub-Committee that: <ul style="list-style-type: none"> - Platinum Trails, the footpath signs and finger posts had been ordered, there were plans for their installation, permission had been granted by Cornwall Council. - The badges have been ordered, not yet delivered. - Trophies are ready (in the council office on the Plan), and a judge has been organised - Waiting for art competition entries. Councillor Allen volunteered to collect paintings from the schools. - Clowance had invited the council to have a presence at their event – to be decided upon when more details have been received. RESOLVED that the Nancegollan group will be allocated £250 in response to their grant application. The allocation of the remainder of the Jubilee grant fund to be delegated to the Clerk/clerk's cover in consultation with Councillors Roberts, Berryman and Allen, including the option to grant further funding to the Nancegollan group, noting that their application had been for £490. RESOLVED that Treasure Park will be re-named to Jubilee Park.
22-05/20	COMMUNITY INFRASTRUCTURE LEVY Council heard from Councillor McLeod that it would be prudent for the council to allocate the CIL funds (approx. £16,000) to an identified project. It was agreed that potential projects could be considered at a future meeting. AGREED that the CIL funds will be listed in the accounts as an Earmarked Reserve.
22-05/21	PROJECTOR Councillor Mock reported that he had researched various projectors with specifications suitable for the council's use. Prices were in the region of £350, and varied depending on the often short-term offers available online. AGREED that Councillor Mock will purchase a projector and reclaim the expense incurred, from the council. It was noted that the invoice would need to be addressed to

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	the parish council in order for the VAT to be able to be reclaimed. This VAT consideration to be factored into the costs and specifications review.
22-05/22	THE NAMING OF COUNCIL-OWNED AMENITIES AND FACILITIES Members discussed the merits of adopting a policy to set out the process to be followed in future for naming council-owned amenities and facilities. AGREED that this will be an agenda item for the Amenities Committee.
22-05/23	NOTICEBOARDS POLICY AND REVIEW Councillors reported on their findings, having checked the condition of the noticeboards around the parish. There was discussion on the aspiration for the noticeboards to have a uniform design. Councillor Jenkin reported that the shop in Praze was willing to host a larger community noticeboard outside the shop, and so it was AGREED that a community noticeboard for Praze would be the first of the roll-out of new noticeboards. AGREED the intention that there would be five parish council noticeboards, and five community noticeboards, to be installed as and when new locations are agreed with the local community. (Noticeboard options to be researched by the clerk, and suggestions from Members would be welcome.)
22-05/24	EXTERNAL ORGANISATIONS <ul style="list-style-type: none"> - Councillor Parnell reported that Nancegollan had been pleased with the Village Show and that it is intended to hold it again next year - Councillor Jenkin had attended the recent Community Network Panel meeting - Praze Fair Show was being held again this year, suggested that the parish council considers getting involved.
22-05/25	ITEMS FOR FUTURE MEETINGS Councillor Burton-Davey: Pledge for Nature (if postponed from an earlier meeting)
22-05/26	EXCLUSION OF THE PRESS AND PUBLIC RESOLVED that, in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
22-05/27	NAMING POLICY FOR COUNCIL-OWNED AMENITIES AND FACILITIES A question was raised by a councillor about a discussion at a previous meeting in which the naming of an amenity had been raised. It was noted that there had not been a specific council resolution, and that there was not an issue with the process followed to date. It was agreed that new proposals for naming of council-owned amenities may be raised for consideration as an agenda item for a future council meeting, should a councillor wish to do so.
22-05/28	TEMPORARY COVER FOR CLERK'S ABENCE Members thanked the clerk for the meeting, for providing cover for this meeting in the absence of the Clerk/RFO. It was noted that the original intention had been for cover for the meeting only, however as the absence of the Clerk/RFO might last a few more days, it was RESOLVED that the council authorises the cost of temporary cover for time-sensitive work, at the rate originally agreed (matching the hourly rate of the Clerk/RFO). Members were keen for the following duties in particular to be covered: planning consultation responses; payments; Jubilee arrangements; emails.
	DIARY DATES Council meeting at 7.15 pm on Thursday June 9 th 2022 at Crowan Parish Rooms. Amenities and Environment Committee meeting at 7.15 pm on Thursday 26 th May 2022 at Crowan Parish Rooms – Postponed.
	MEETING CLOSED @ 10.32pm.