

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 28 JULY 2022 AT 7.15PM

PRESENT: Councillors L Jenkin, K Allen, J Roberts, S Mock, C Merton, C Parnell, D Smith, V Burton-Davey.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors and the Clerk.	
ITEM	
22-07A01	APOLOGIES Received from Councillors Roberts and Berryman.
22-07A02	PUBLIC FORUM No members of the public were present.
22-07A03	MEMBERS DECLARATIONS None made.
22-07A04	PREVIOUS MINUTES Council RESOLVED THAT the draft minutes of the Council meeting held on 14 July 2022 be accepted as a true and accurate record.
22-07A05	CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING The Clerk reported that: a) The Leedstown defibrillator has been ordered via the Ronnie Richard Memorial Charity, which will invite the Chair and councillors to a photo opportunity on site. b) There has been no interest in casual councillor vacancies. Councillors were asked again to approach potential candidates. c) No reply had been received from the Leader of Cornwall Council regarding funding for the Royal Cornwall Museum, although the portfolio holder has replied. Council supports the petition asking the local authority to change its stance and asked the Clerk to ensure the council Facebook page reflects this. d) The Clerk will write to Councillor Desmonde about coming to the September Council meeting to talk about 20's Plenty. e) The Clerk has previously circulated information about Chacewater Council's green policies and approach and suggested that councillors find the time to read them. f) The EDF contract ends at the end of September and council will look to change to a cheaper/more ethical provider. Councillor Burton-Davey agreed to assist with identifying other potential providers. The Clerk to forward EDF bills to the councillor. The Clerk to enquire about the council having use of a debit card from Unity Bank.
22-07A06	PLANNING – APPLICATIONS a) PA22/05594 Rose Cottage, Drym Road, Nancegollan. SUPPORTED. Full details of the council's comments as a statutory consultee may be found on the Cornwall Council website.
22-07A07	ADMINISTRATION AND FINANCE a) The Clerk offered three options to ensure creditors are paid during his absence in August and in the absence of a meeting that month. Council AGREED to delegate authority to the Clerk for the payments, supported by the Chair and Vice-Chair and signed off from the Unity account by the council signatories. b) The Clerk reported that setting up the councillor email addresses will cost £48. Council AGREED that the email addresses should be set up. c) The early meeting meant that the July Payments Schedule was not available. d) The monthly accounts were tabled and accepted. The Clerk will assist Councillor Mock in setting up the latter as a signatory to the Unity Bank account.
22-07A08	DATE OF NEXT MEETING The Clerk reminded the council that he was required for jury service in the first two weeks of August; and that he had asked the Chair and Staffing Committee for leave during

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	August and September and had not received a reply. The September leave would clash with the next scheduled council meeting. After discussion, Council AGREED that the Clerk should be granted the leave he requested that the September meeting should be held as scheduled that the Clerk should attempt to find cover for the September meeting, including preparation of agenda and papers. The next meeting will be held on 8th September 2022 at 7.15 pm in the Parish Rooms, Crowan.
22-07A09	ITEMS FOR NEXT MEETING Councillor Burton-Davey to present a proposed Pledge for council to consider. Mandate for the debit card (assuming one can be arranged with Unity Bank).
22-07A10	EXCLUSION OF THE PRESS AND PUBLIC After discussion it was RESOLVED that, in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
22-07A16	LETTER TO CONTRACTOR The Clerk tabled a confidential letter that he had been asked to draft to a contractor regarding work carried out on parish council property. New wording was agreed. The letter to be rewritten and approved by the Chair before being sent to the contractor on behalf of the council.
	DIARY DATES Council meeting at 7.15 pm on Thursday 8 September 2022 at Crowan Parish Rooms. Amenities and Environment Committee meeting at 7.15 pm on 29 September 2022 at Crowan Parish Rooms.
	MEETING CLOSED @ 8.02.