

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 10 NOVEMBER 2022 AT 7.15PM

PRESENT: Councillors L Jenkin, K Allen, S Wood, J Roberts, S Mock, C Merton, C Parnell, D Smith and J Thould.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors, the Clerk and members of the public.	
ITEM	
22-11/01	APOLOGIES Councillor Burton-Davey
22-11/02	PUBLIC FORUM Charmian Lake spoke to the council about the proposed Helston Area and The Lizard Community Solar Energy Project, which wants to develop two solar farms, one of which would be in Crowan Parish. The venture will be run by a not-for-profit organisation and looks to allow agriculture between the arrays. The location of the farms could not be divulged.
22-11/03	MEMBERS' DECLARATIONS Councillor Roberts declared a non-pecuniary interest in item 22-11/07(a) and Councillor Mock declared a non-pecuniary interest in item 22-11/07(b). The councillors left the meeting while those respective matters were considered.
22-11/04	PREVIOUS MINUTES The Clerk apologised for having omitted an apology from Councillor Wood for the last Amenities and Environment Committee meeting and said that the copy to be signed by the Chair had that amendment made. With that change, Council RESOLVED THAT the draft minutes of the Council meeting held on 13 October 2022, and the Amenities and Environment Committee held on 26 October 2022, be accepted as true and accurate records.
22-11/05	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Jenkin reported that • Opportunity still exists to shape the Community Network Area. There is some concern that the eventual configuration may conform to financial need rather than natural community boundaries. It was noted that Crowan Parish will remain in what amounts to South Kerrier group and that future funding will be population-based. • Councillor Jenkin had attended the recent Cornwall Flood Forum meeting and reported that the Environment Agency appeared to be taking more interest in protecting the environment. The likely drought situation at Stithians reservoir and SW Water's request that water be taken from the River Kennall were discussed.
22-11/06	CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING The Clerk reported on various matters and discussion ensued. i. No parish resident had requested an election for the vacant councillor position. Councillors are asked to approach local residents who they believe qualify for the vacant posts. ii. The tree consultant advised that the council need not commission another tree survey for Jubilee Park but should act to remove the trees affected by Ash Die Back. This was agreed, and the Clerk will seek quotes for the work. iii. A meeting had been held to discuss Praze Playing Field, attended by himself and Councillors Parnell, Jenkin and Burton-Davey. Following the meeting, correspondence with the trustees had been exchanged which was read by the Clerk. Council agreed that the playing field is a parish asset that the parish council should play a part in preserving. Various alternative roles the council could play were discussed. It was agreed that the implications for councillors individually and collectively should be fully understood. The Clerk and Chair will contact a solicitor and report back to a future meeting.

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	iv. Correspondence with Bob Sanders relating to the parish's fingerposts (item 22-10/12) was read out and discussed. Council agreed that the work required to restore the fingerposts should be carried out at a total cost of £800. v. A response to Cornwall Council Planning Department re. PA22/03041 was required. The council debated the planning officer's letter and decided that the officer should be advised that unless it can be clearly tied by condition to the main dwelling then it should be taken to the Planning Committee. Clerk to advise the officer. vi. Correspondence with village hall committees regarding Christmas Light Displays had been exchanged. Sums to support the displays at Praze and Nancegollan were agreed. The Clerk will contact Leedstown Village Hall committee and offer funding.
22-11/07	PLANNING – APPLICATIONS (a) PA22/08291 Construct two industrial units accommodating an MOT bay. Pump International Ltd, Trenoweth, Praze. [Councillor Roberts left the meeting while this matter was discussed and returned on its conclusion]. The council is extremely keen to support the expansion of appropriate business and industry in the parish but is mindful of the need to protect the environment and the reasonable expectations and interests of residents living near or adjacent to applications. On planning grounds, Crowan Parish Council DOES NOT OBJECT to the proposal. However, the council urges the applicant to work with Cornwall Council Planning Officers and the occupants of North and South Cottages to resolve very real concerns regarding the access to and parking at the new units. The applicant is also asked to review plans to remove established trees from the site and look to mitigate the environmental damage the proposal in its current form will cause as recommended by the Forestry Officer in his report of 3 November 2022. FOR THE FULL COUNCIL RESPONSE, PLEASE REFER TO THE CORNWALL COUNCIL PLANNING PORTAL. (b) PA22/09313 Listed building consent for partial conversion of attic into home office by removal of 1970s interventions and installation of a fixed stairway. The Old School, Crowan. [Councillor Mock left the meeting while this matter was discussed and returned on its conclusion]. Council agreed that it had NO OBJECTION to the proposal, which are for internal changes to the building only, as long as it was satisfactory to the Listed Building Officer at Cornwall Council. PLANNING – CORNWALL COUNCIL DECISIONS The outcomes of the application listed on the agenda was noted. In addition, the Clerk reported the following decisions that he has been recently advised of. PA22/08522 8 St Aubyn Estate Praze. Construction of front porch APPROVED
22-11/08	DRAFT BUDGET 2023/4 The Clerk thanked councillors Mock and Roberts for their help in formulating the draft budget that had been circulated previous to the meeting and proposed a modest rise in the precept. The Clerk explained the documents that councillors had already seen and asked for queries and suggestions to be directed to him. The Clerk may make further changes to the document which will be voted on at the December council meeting.
22-11/09	CARN BREA PARISH COUNCIL The Clerk was asked to respond to the consultation on the Carn Brea Parish Neighbourhood Development Plan by saying that the parish council had no comment.
22-11/10	PARISH CHRISTMAS LIGHT DISPLAYS The council RESOLVED THAT donations of £328 and £200 should be made respectively to Praze and Nancegollan Village Lights Committees, and that the Clerk should contact Leedstown Village Lights Committee and offer the same support as that given to Nancegollan.

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22-11/11	FINGERPOST The Chair and Clerk reported that the fingers of the missing Nancegollan signpost had been located at a local foundry in Wadebridge. The company and Cormac both denied having been in possession of the post. The Clerk advised that the foundry would restore the post at a cost of £750. After discussion, Council RESOLVED that the fingerpost should be restored at a cost of £750. Councillor Roberts requested that it should be recorded that he had abstained from the vote.
22-11/12	AMENITIES AND ENVIRONMENT COMMITTEE After discussion, council RESOLVED that Councillor Thould and Councillor Mock should be Chair and Vice-Chair respectively of the committee, and that the date of its next meeting should be decided at the December council meeting.
22-11/13	PARKING RESTRICTIONS Council discussed the parking situation at Vyvyan's Terrace, Praze, and agreed that it often makes access and egress difficult and even dangerous. The Chair advised that this could be added to a global traffic order and submitted through the Community Network Area and that, even if approved and funded, may not actually be carried out for two years or more. Council RESOLVED that the Clerk should obtain the necessary form and submit it to the CNA for consideration.
22-11/14	DEFIBRILLATOR PROTOCOL Council RESOLVED that the protocol recommended by the Amenities and Environment Committee should be adopted by the council.
22-11/15	COMPLAINTS POLICY The Clerk apologised for not having had the time to complete a draft policy. This matter to be held over until the December meeting.
22-11/16	COMMUNITY WARM SPACES It was reported that Nancegollan Village Hall provides a warm space on Thursday mornings. Councillor Thould to ask the vicar of Crowan Church whether the church will provide a warm space.
22-11/17	EXTERNAL ORGANISATIONS Councillors Jenkin and Wood reported on traffic speeding surveys being carried out in Leedstown. Councillor Parnell reported that Nancegollan Village Hall had had an enjoyable Halloween Night and was preparing for illuminating its Christmas lights. Council RESOLVED that Councillor Jenkin should be its representative on Townshend Village Hall Committee; and that Councillors Parnell and Thould should represent it on the Helston Area and The Lizard Community Solar Energy Project .
22-11/18	ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) The Clerk tabled a bank reconciliation showing the council to have £28,856.94 and £90,105.73 respectively in its Barclay's Tracker and Unity Bank accounts. He reported a £4 discrepancy between Scribe and Unity that will be resolved next month. A Payments Schedule totalling £4,378 inc. VAT was tabled. Council was asked to endorse the purchase of a wreath for Townshend Village Hall made by the Clerk and Chair before the meeting in time for Remembrance Day. Council had previously been sent the monthly accounts. The Clerk advised that the 2022/3 pay rise for Clerks had been made and was reflected in the payments schedule. Council considered the recommendation from the Amenities and Environment Committee that an earmarked reserve of £20,000 should

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	feature in the 2023/4 budget for the replacement of Nancegollan play equipment. After discussion, Council RESOLVED that • The payments schedule for October be approved • The wreath for Townshend Village Hall be retrospectively approved • The monthly accounts be approved • An earmarked reserve of £20,000 for the replacement of Nancegollan play equipment be created in the 2023/4 budget.
22-11/19	ITEMS FOR FUTURE MEETINGS The Clerk was asked to a. Write to Cornwall Council and SW Water urging action to permanently resolve the leaks under the highway in Crowan b. Write a specification for the refurbishment of Praze Office for the council to consider c. Ask Maxine Hardy to confirm the dates of forthcoming Chapter 8 training
22-11/20	EXCLUSION OF THE PRESS AND PUBLIC Not enacted.
	DIARY DATES Council meeting at 7.15 pm on Thursday 8 December 2022 at Crowan Parish Rooms. Amenities and Environment Committee to be confirmed at the above meeting.
	MEETING CLOSED @ 22.14.