

CROWAN PARISH COUNCIL

MINUTES OF THE A&E COMMITTEE HELD IN THE PARISH ROOM

CROWAN ON THURSDAY 19 JANUARY 2023 AT 7.15 P.M.



	PRESENT Councillors J Thould, L Jenkin, D Smith, S Mock, S Wood.
	CHAIR'S WELCOME Councillor Thould welcomed Councillors and the Clerk. He remarked on the new style agenda that he and the Clerk have introduced and said his aim was for meetings to be run efficiently, with discussion and decision at the outset of a meeting and reports for information towards its end. The meeting agreed that this should be so.
Reference	Item
23-01/01A	APOLOGIES Councillors J Roberts, V Burton-Davey, C Merton, K Allen and C Parnell.
23-01/02A	MEMBERS DECLARATIONS None.
23-01/03A	PUBLIC FORUM None.
23-01/04A	PREVIOUS MINUTES The minutes of the meeting of 26 October 2022 had previously been agreed as a true and accurate record by the full council. No further comment on them was made at this meeting.
23-01/05A	SHARED PROSPERITY PLAN The committee noted the very tight schedule for making bids for 2023, and the lack of clarity about when the funds will be available and when councils will have to commit them. It was noted that village hall committees may be making their own bids. Councillor Thould reported that he had attended a recent meeting at Praze Institute where the Shared Prosperity fund could be used to upgrade facilities. It was also mooted that funds could be drawn upon to consult with the residents of Leedstown about how Jubilee Park should be developed and to pay for a management plan to be created. Clerk to circulate more information about the available funds to councillors. Council to consider developing bids in 2023-4 for funding the following year.
23-01/06A	PLAY EQUIPMENT ANNUAL INSPECTIONS The committee agreed that the previously circulated draft tender for the annual inspections is satisfactory. The Clerk will seek a contractor for the new contract.
23-01/07A	PLAY EQUIPMENT MONTHLY INSPECTIONS The committee agreed that the previously circulated tender for the monthly inspections is satisfactory. The Clerk will seek a contractor for the new contract.
23-01/08A	PUBLIC RIGHTS OF WAY The committee agreed that the previously circulated tender for clearing the PROW is satisfactory. The Clerk will seek a contractor for the new contract.
23-01/09A	COUNCIL ACTION PLAN The meeting agreed that Councillor Parnell had performed a valuable service to the council in drawing up the Action Plan. The appointment of Councillor Thould as Committee Chair had given the committee the opportunity to further appraise it and the meeting agreed that it could be improved by simplifying and restructuring it. There is a need to agree Terms of Reference for the committee and in the Action Plan to separate projects from day-to-day services. The committee agreed that the Action Plan should become a <i>de facto</i> Development Plan that should be budgeted for and represent the reasonable ambitions of the council. It was agreed that possible projects in 2023-4 linked to Jubilee Park, Praze Playing Field and Praze Institute are substantial and sufficient. It was also agreed that between now and the end of 2024-5 the council should consider developing a Sustainability Plan, review its energy use and suppliers, draw up a Climate Emergency Plan and use its influence to improve traffic management in the parish.

23-01/10A	PRAZE PLAYING FIELD Councillor Jenkin reported that a scheduled meeting with the trustees had not taken place and was rescheduled for Tuesday 24 th January. The working group of councillors Jenkin, Mock and Thould hope to bring a recommendation to the next meeting. There is likely to be a need to commission a survey of the trees and buildings on the site if an agreement on council involvement in the Trust can be reached.
23-01/11A	CLERK'S UPDATE REPORT The Clerk gave a brief update on issues pertaining to the committee's activities, including the installation of new play equipment in Leedstown and the cutting of hedges. The committee agreed that the Clerk should ask the council's tree consultant whether pollarding a large chestnut tree overhanging the Praze public toilet would extend its life. The Clerk will seek planning permission for the work if appropriate.
23-01/12A	EXCLUSION OF THE PRESS AND PUBLIC There being no business that would have required it to be enacted, the press and public were not excluded.
	DATE OF NEXT MEETING Thursday 23 February 2023 at 7.15 in Crowan Parish Rooms.

Meeting closed at 20.24