

**CROWAN PARISH COUNCIL**  
**MINUTES OF FULL PARISH COUNCIL MEETING**  
**HELD AT CROWAN PARISH ROOMS**  
**ON THURSDAY 9 FEBRUARY 2023 AT 7.15PM**

<b>PRESENT:</b> Councillors L Jenkin, S Mock, C Merton, J Thould and V Burton-Davey.	
<b>CHAIRMAN'S WELCOME:</b> The Chair welcomed councillors, the Clerk and members of the public.	
<b>ITEM</b>	
23-02/01	<b>APOLOGIES</b> Councillors J Roberts, D Smith, C Parnell, K Allen and S Wood.
23-02/02	<b>PUBLIC FORUM</b> A member of the public spoke in support of an application.
23-02/03	<b>MEMBERS' DECLARATIONS</b> None received.
23-02/04	<b>PREVIOUS MINUTES</b> Clerk informed the council that he and Councillor Thould proposed that an addition be made to the minutes of the Amenities and Environment Committee meeting held on 19 January 2023. The Clerk read out the amendment [relating to the collection of sewage waste] and council accepted that it should be made to the final copy signed by the Chair. The council <b>RESOLVED THAT the draft minutes of the Council meeting held on 12 January 2023 and the meeting of the Amenities and Environment Committee on 19 January 2023 be accepted as true and accurate records.</b> Councillor Burton-Davey abstained from both votes as she had not attended either meeting.
23-02/05	<b>CORNWALL COUNCILLOR'S REPORT</b> Cornwall Councillor Jenkin reported that Cornwall Council is almost able to submit a balanced budget for 2023/4, based on a council tax increase of 4.99% and a severe cutback in services. The Cabinet has approved changes to transform the Community Network into Partnerships; £50,000 will be made available for the area that includes Crowan parish for community developments in 2023/4. Consultations about The Big Deal for Cornwall continue, with overwhelming opposition observed at the public meetings attended by councillors and the Clerk.
23-02/06	<b>PLANNING – APPLICATIONS</b> (a) <b>PA22/10421</b> 3 Institute Row Townshend. Extension to property to create living and bedroom space for growing family and renovation works to property. <b>WITHDRAWN</b> (b) <b>PA22/10942</b> Lowarth An Gwenen SW Of The Elms Townshend. Reinstatement of cottage including extension, to enable sustainable living on the land . Council notes that this is a new application that is very similar to a previous one that it supported. Council deems this conversion of a redundant building in the countryside to be highly sustainable and very attractive. The green roof will encourage biodiversity and the composting toilets limit the effect on the environment. The applicants wish to live sustainably in the plot and the council particularly welcomes the environmentally sound lifestyle that restoring this endangered building will allow. The council is satisfied that there will be only a small visual impact on the other side of the valley and notes that there are no objections from neighbours. <b>STRONGLY SUPPORTED</b> (c) <b>PA22/11070</b> Land And Buildings West Of Cargenwen Farm Cargenwyn. Construction of single Coach House with Four Garages. Crowan Parish Council believes this application represents sensible use of the site to provide good services to the extant building. <b>NO OBJECTION.</b> (d) <b>PA23/00686</b> 16 Fore Street Praise. Construction of rear, first floor extension and terrace. (prev app : PA22/07567. Crowan Parish Council notes that heightening the building gives and additional bedroom and increased living space. There are no significant issues of overlooking and no objections from neighbours have been lodged. <b>SUPPORTED</b>

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(e)	<p><b>PA22/10615</b> Manor Mill Crowan. Listed Building Consent: To fit a woodburning stove in the lounge. Crowan Parish Council has no objections to this proposal assuming that the Conservation Officer supports it. <b>SUPPORTED</b></p> <p><b>PLANNING - DECISIONS</b></p> <p>Council noted the Cornwall Council decisions on the agenda and heard that the following decisions had been published since the agenda had been sent out:</p> <p><b>PA22/10421</b> 3 Institute Row Townshend. <b>WITHDRAWN</b></p> <p><b>PA22/10823</b> and <b>PA22/10824</b> Glebe House, Crowan. <b>APPROVED</b></p> <p><b>PA22/11009</b> Chasida, An Vownder Goth, Nancegollan. <b>APPROVED</b></p>
23-02/07	<p><b>OCEAN HOUSING</b></p> <p>Council considered a previously-circulated letter asking for permission to lay a new sewer pipe across Tom Christopher's Playing Field in Leedstown. Councillors heard that Ocean Housing seemed to have been poorly-advised about a mains sewer in the village and agreed that the chosen route was less advantageous to the developer than a more direct route under its own land. Council</p> <p><b>RESOLVED that the Clerk should write to Ocean Housing refusing the permission, advising of the reasons, and offering advice based on local knowledge.</b></p>
23-02/08	<p><b>TAMAR TOLL ACTION GROUP</b></p> <p>Council heard from Cornwall Councillor Loveday Jenkin that authorities in Devon and Cornwall are required by law to maintain bridge and ferry crossings across the Tamar near Plymouth. The authorities cannot pay for the maintenance of the infrastructure without the funds raised by the tolls. Council noted that the highway over the bridge is the responsibility of National Highways, and that the State had promised the people of the two counties that the toll would be withdrawn once the bridge had been paid for. Council agreed that the toll is onerous for all users including parish residents and that the toll gates slow the transit of heavy traffic, adding to pollution and delays. Council</p> <p><b>RESOLVED that the Clerk should write on behalf of the council expressing its support of the TTAG.</b></p>
23-02/09	<p><b>PRAZE PLAYING FIELD</b></p> <p>Council considered the written request from the Trustees of Praze Playing Field dated 7<sup>th</sup> February in which council is invited to become a corporate trustee for the Trust. Council noted that the Trustees had not referred to a transfer of the freehold for the field, which had been mooted at previous meetings between the parties. Council agreed that the council could play a strongly supportive role in maintaining and developing the field for the parish community and</p> <p><b>RESOLVED that the Clerk should write to the Trustees to confirm that the council would take on the role of corporate trustee, assuming the legal advice is to do so.</b></p>
23-02/10	<p><b>DEFIBRILLATORS</b></p> <p>Council heard from the Clerk that he had been in contact with a company that supports councils and organisations with the maintenance of AEDs and the update of The Circuit system. He suggested that the council should have in place a sound system of management of the defibrillators and that the present system put him and the council at risk. Councillors agreed that these important public devices should be tightly managed and</p> <p><b>AGREED that the Chair and Clerk should investigate further and report back with a proposal at the next meeting.</b></p>

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23-02/11	<p><b>BUS ROUTES AND BUS PASSES</b></p> <p>Councillor Allen had proposed this item but was absent. Council heard that the consultation on proposed changes to the bus pass system had closed and is to be considered by Cornwall Council in March. The proposal – that concessions should not be valid before 09.30 each morning – will penalise parish residents who use buses to go to important commitments over which they had no control such as GP and hospital appointments. Council</p> <p><b>AGREED that the Clerk will write to Cornwall Council expressing its belief that the proposal will seriously penalise parish residents .</b></p>
23-02/12	<p><b>THE BIG DEAL</b></p> <p>Council unanimously agreed that the proposed change to a Mayoral system in Cornwall would lead to more centralisation and is anti-democratic. All present agreed that such a step would be retrograde for Cornwall, and that the finds being offered are likely to have to be made available to the county irrespective of acceptance of the Mayoral system. Councillor Burton-Davey is to write to the Duchy of Cornwall to express the council's views. Council</p> <p><b>AGREED that the Clerk should write to Cornwall Council expressing in the strongest terms its opposition to the proposal.</b></p>
23-02/13	<p><b>QUEEN'S PLATINIUM JUBILEE</b></p> <p>Council heard that the Jubilee Tree had been planted at Jubilee Park. Councillors had noticed the dead and dying Ash trees there and the Clerk was asked to seek quotes for their removal. Council plans to consult with the Leedstown community over the summer on the future of the park and to develop a Management Plan for it.</p>
23-02/14	<p><b>EXTERNAL ORGANISATIONS</b></p> <p>Council heard that Praz Institute had shared the form that it will use as an instrument to initiate the appointment of the council as custodians of the Trust. The Clerk will share it with the council's solicitor. The Clerk will also check the registration of the Nancegollan Village Hall Committee to ascertain the reported role of the parish council. Cornwall Councillor Jenkin reported that planned changes to the Community Network have been delayed. Council heard that modifications to the definitive footpath map appeared biased towards tourism and access to beaches rather than benefiting local people. The state of footpath signposting was raised and Councillor Burton-Davey will assess where signposts need replacing. Council was pleased to hear from Councillor Merton that Cornwall is reportedly ahead of much of the rest of the country in terms of reducing speed limits. The Clerk reported that he had written to the portfolio holder as directed but had not received a reply.</p>
23-02/15	<p><b>CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING</b></p> <p>The Clerk:</p> <ul style="list-style-type: none"> <li>• had been approached by a company asking for permission to clear power lines on trees dead Ash trees owned by the council on the hedge at Tom Christopher's Field. Council directed him to authorise the removal of the dead limbs</li> <li>• reminded councillors about the forthcoming AGM of CALC</li> <li>• asked for a volunteer councillor to complete the Growing Places questionnaire. [Councillor Burton-Davey agreed to do so and it was agreed that she should formally lead for the council]</li> <li>• said he had sent the council logo to the church for use on the parking sign, but it had not as yet been used</li> <li>• reported that Coastline Housing will pay £9,424 for the council for the Nancegollan development under the Section 106 agreement.</li> </ul>

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23-02/16	<p><b>AMENITIES AND ENVIRONMENT COMMITTEE</b></p> <p>Council heard from the Chair that negotiations with the Trustees are progressing and solicitors representing both parties are involved. Council discussed various ways in which the field could be used for future community activities to benefit the whole parish. Council agreed that a new "Environment" page should be created on the council website.</p>
23-02/17	<p><b>ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)</b></p> <p>The Clerk tabled the accounts and a bank reconciliation showing there to be £28,873.03 in the Barclays Tracker Account and £80,166.42 in the Unity Account. Payments schedule totalling £3,920.37 including VAT had been circulated and three other payments (£10 to 3 for the Clerk's phone; £40 to the information Commissioner for GDPR registration – paid by cheque; and £600 to Independent Rural Services for hedge-cutting) were noted. He reported that the query over the previous month's Biffa bill has been satisfactorily resolved. Council</p> <p><b>RESOLVED that the accounts be accepted and the payments listed on the schedule and those added subsequently to be paid</b></p>
23-02/18	<p><b>ITEMS FOR FUTURE MEETINGS</b></p> <p>The following were agreed as items to be considered by a future meeting of the Amenities and Environment Committee:</p> <p style="padding-left: 40px;">A review of <i>The Five Parishes Plan</i> (Councillor Jenkin)  Implementation of <i>The Pledge for Nature</i> (Councillor Burton-Davey)</p>
23-02/19	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>Council</p> <p><b>RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</b></p>
23-02/20	<p><b>GRASS-CUTTING CONTRACT</b></p> <p>The Clerk reported that a competitive process to identify a new contractor for the cutting of grass on council-owned properties had been carried out as directed and according to the council's Financial Regulations. Four bids had been received, one of which was substantially cheaper than the other three and was supported by outstanding references from other parish councils. That contractor already had a council contract for other work. After consideration, Council</p> <p><b>RESOLVED that the grass-cutting contract be awarded to Southwest Playground Safety Inspections.</b></p> <p>The diligence of the current contractor over several years was noted by the council.</p>
23-02/21	<p><b>PUBLIC RIGHTS OF WAY</b></p> <p>The Clerk announced that he had received notification from Cornwall Council of the amount that will be made available to the council if it agrees to sign up to the Local Maintenance Partnership. Council</p> <p><b>RESOLVED that the Clerk should inform Cornwall Council that it accepted the terms of the LMP for 2023/4 and should carry out a competitive process to identify a contractor to carry out the work.</b></p>
	<p><b>DIARY DATES</b></p> <p><b>Council meeting</b> 9 March 2023 at the Parish Rooms, Crowan.  <b>Amenities and Environment Committee meeting</b> 23 February 2023 at the Parish Rooms, Crowan.</p>
	<p><b>MEETING CLOSED @ 21.16.</b></p>