

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 9 MARCH 2023 AT 7.15PM

PRESENT: Councillors L Jenkin, S Mock, K Allen, V Burton-Davey, J Roberts, C Merton, , D Smith and J Thould.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors, the Clerk and one member of the public.	
ITEM	
22-03/01	APOLOGIES Received from councillors S Wood and C Parnell
22-03/02	PUBLIC FORUM Claire West explained her links to the parish and why she wished to become a parish councillor. She has owned land in the parish for more than four years, enjoys community life in Townshend and has a keen interest in environmental matters.
22-03/03	MEMBERS' DECLARATIONS None made
22-03/04	PREVIOUS MINUTES Council RESOLVED THAT the minutes of the Parish Council meeting held on 9 February 2023, and of the meeting of the Amenities and Environment Committee held on 23 February 2023, be accepted as true and accurate records.
22-03/05	COUNCILLOR CO-OPTION Council considered the application from Claire West to become a co-opted parish councillor. Previously-circulated documents showed that Mrs West is eligible to act as a councillor in the parish and council RESOLVED that Claire West be co-opted as a Crowan Parish Councillor. Mrs West signed the Declaration of Acceptance of Office and took her place at the council table.
22-03/06	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Jenkin reported that she had received a draft feasibility study of the safety features required to reduce traffic at Nancegollan. It is likely that, if the scheme is funded, the measures will be introduced in stages to meet cost restrictions. Councillor Jenkin advised the parish council that it should press for the central refuge and then request the other improvements. If successful, the central refuge and associated road markings would be installed by March 2025. Councillors who sit on the Community Network Area are asked vote for the scheme at the next meeting. There was a brief discussion about the large number of young people on housing lists.
22-03/07	PLANNING – APPLICATIONS
(a)	PA23/00854 Construction of detached garage with incidental room. 2 St James Place, Praze Road, Leedstown. The council notes that the building is planned to store classic cars and to be an office. The council has some concerns that the turning circle may be insufficient but notes that the planning officer does not share them. The parish council has NO OBJECTION to the application on the basis that the application receives a favourable Heritage Report and the permission includes a clause specifying that it remains ancillary to the main dwelling.
(b)	PA23/00855 Listed building consent for the construction of detached garage with incidental room. 2 St James Place, Praze Road, Leedstown. AS ABOVE.
(c)	PA23/00245 Retention of one caravan to be used as living accommodation, retention of one caravan for storage purposes whilst replacement dwelling is being erected under application PA22/04705. The council is aware of previous enforcement complaints pertaining to this site. The caravans are not adjacent to the building application that they are purportedly supporting and the applicant apparently has a number of barns that could be used for the storage that one of the caravans is said in the application to

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	<p>provide. The council is also very concerned about the impact on the public right of way that is adjacent to the location of the caravans. The council therefore does not support the application. OBJECTION</p> <p>PLANNING – DECISIONS</p> <p>The outcomes of the applications listed on the agenda as 22-03/07 (i-v) were noted. In addition, the Clerk informed council that</p> <p>PA22/08646 (Proposed use of rewilded land for the siting of 6 off-grid shepherd huts to provide for active holidays with conversion of an existing storage container (B) for ablutions and associated works Kerthen Gar Townshend) had been REFUSED by Cornwall Council; and that</p> <p>PA22/09406 (Alterations and Extensions to Existing Dwelling Trevoole Barn Trevoole) had been WITHDRAWN by the applicant.</p> <p>Council had objected to both applications.</p>
22-03/08	<p>AMENITIES AND ENVIRONMENT THREE YEAR DEVELOPMENT PLAN</p> <p>Council agreed that this is a dynamic document and should be regularly reviewed and improved. Three amendments were made to the plan, then council</p> <p>RESOLVED that the Three Year Development Plan be adopted as the framework for its activities in environmental matters.</p>
22-03/09	<p>BIODIVERSITY DECLARATION</p> <p>Councillor Burton-Davey tabled the document. Various amendments were proposed and accepted. Council</p> <p>RESOLVED that the Biodiversity Declaration be adopted.</p> <p>Councillor Burton-Davey will amend the document and send a copy to The Clerk for distribution.</p>
22-03/10	<p>AMENITIES AND ENVIRONMENT COMMITTEE</p> <p>After a brief discussion, Council</p> <p>RESOLVED that the draft Terms of Reference for the Amenities and Environment Committee be adopted.</p>
22-03/11	<p>INTERNAL AUDITOR</p> <p>After a brief verbal report from the Clerk, Council</p> <p>RESOLVED that Barbara Goraus be appointed as the council's internal auditor.</p>
22-03/12	<p>QUEEN'S PLATINUM JUBILEE</p> <p>The Clerk reported that he still awaits delivery of the footpath marker discs. The Clerk was asked to write to National Grid regarding the pine tree in Jubilee Park that may pose a risk to power lines. Councillors West and Burton-Davey agreed to mark the dead ash trees in the park. The Clerk will complete and send out a tender for the removal of the trees. It was proposed that a working group be formed to develop a Management Plan for implementation during 2023; this will be discussed at the forthcoming meeting of the Amenities and Environment Committee.</p>
22-03/13	<p>EXTERNAL ORGANISATIONS</p> <p>Councillor Burton-Davey reported on a Carbon Neutral Cornwall meeting that she attended. She will forward the slides of the presentation to the Clerk for distribution. There is on-line training on 23 March 2023. Councillor Jenkin reported on the measures being taken to secure the parish council as custodian of Praze Institute.</p>
22-03/14	<p>CLERK'S UPDATE AND BRIEF REPORTS</p> <p>The Clerk reported that a tender had been carried out to secure a contractor for clearing the public rights of way in the parish. Of the companies approached, two had submitted bids and that from Bob Sanders was satisfactorily supported by documentation and was the cheaper of the two. The Clerk had therefore appointed Mr Sanders's company to carry out the works.</p>

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22-03/15	<p>ADMINISTRATION AND FINANCE</p> <p>The council considered the tabled Payments Schedule, to which the Clerk added a payment of £95 for work done to impinging shrubs at Nancegollan playing field. The Clerk reported that there is £28,873.03 and £75,697.25 in the Unity and Barclays accounts respectively, and that this reconciled with the council's accounts. The Chair signed off the reconciliation and council</p> <p>RESOLVED that the accounts be accepted and the payments listed on the schedule and that added subsequently be paid.</p>
22-03/16	<p>ITEMS FOR FUTURE MEETINGS</p> <p>It was proposed and accepted that "the Environment" should be a standing item for council meetings agenda.</p>
22-03/17	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>Not enacted</p>
	<p>DIARY DATES</p> <p>Council meeting at 7.15 pm on Thursday 13 April 2023 at Crowan Parish Rooms.</p> <p>Amenities and Environment Committee at 7.15 on Thursday 23 March 2023 at Crowan Parish Rooms.</p>
	<p>MEETING CLOSED @ 21.13.</p>