

CROWAN PARISH COUNCIL



MINUTES OF MEETING OF THE AMENITIES AND ENVIRONMENT COMMITTEE HELD IN THE PARISH ROOM CROWAN ON THURSDAY 23 MARCH 2023 AT 7.15 P.M.

	CHAIR'S WELCOME: The Meeting was opened at 19:15 by Chair Julian Thould	ACTION
23-03/01A	PRESENT: Chair Cllr Thould, Vice Chair Cllr Mock, Cllrs Burton-Davey, Jenkin, and Merton. APOLOGIES: Clerk; Cllrs Parnell, Roberts, Smith and Woods. In the absence of the Clerk Cllr Burton-Davey was asked to take the Minutes.	
23-03/02A	MEMBERS DECLARATIONS No declarations of interests or gifts declared.	
23-03/03A	PUBLIC FORUM No members of the public present.	
23-03/04A	PREVIOUS MINUTES The Minutes of the Amenities & Environment (A&E) Meeting held on 9 February 2023 had been approved by Council on 9 March 2023. Corrections to be made and signed off by Clerk: The date was incorrect and should have read '23rd' not '9th' February (Header); 'Ocean' housing needed to be replaced with 'Coastline' housing at 23-02/09A Matters arising not featured elsewhere on this agenda: At the A&E Meeting on 23 February 2023 it was AGREED to put a new proposal to Coastline Housing for the management of some areas around the new development in Nancegollan to be taken over by Crowan Parish Council (CPC). Response still to come. The Meeting AGREED to RECOMMEND to Full Council Meeting (FCM) that Sithney Parish be added as an equal Primary Parish for the affordable housing selection process. Requested that the Clerk add a resolution to next FCM Agenda. It was also reported that Cllrs Burton-Davey and west were to mark up trees needing work at Jubilee Park on 3rd April. Clerk had reported that he would be sending out invitations to Tender for that work. Any replanting on Tender details to be on locally grown stock.	CLERK CLERK VB-D/CW CLERK
23-03/05A	DECLARATION OF BIODIVERSITY EMERGENCY The aims of the Declaration were discussed and how they map into the A&E Three Year Action Plan and CPC contractors' actions. Year one priorities would involve: • Not strimming around trees between 1st April and 31st July. Contractor to be advised. • Planting wildflower plugs around trees in areas already managed by CPC (or coming into the control of CPC within a suitable timeframe). Reported as in progress. • Replacing felled trees and new planting to be using locally propagated trees which would be food sources for wildlife. (To be made clear in tender details.) • Requesting that verges in the Parish be left uncut by Cornwall Council (CC) operatives, at a suitable distance from the road to allow wildflower seeding and regeneration. • Requesting that CPC and CC operatives do not use herbicide/pesticides in the Parish (other than for essential treatment of Japanese Knotweed).	VB-D VB-D CLERK VB-D VB-D

23-03/06A	PLEDGE FOR NATURE The implementation of CPC's Pledge For Nature were discussed and priorities not included at 23-03/05A were identified: - It was not clear if the move to a sustainable energy provider which had been agreed upon at the September 2022 FCM had been actioned: '22-06/08 RESOLVED that Crowan Parish Council should switch to Octopus Energy with the end of the contract with the current supplier.' This was AGREED the first priority. - Purchases for the day-to-day management of Council business/office could easily be implemented: such as purchase of 100% recycled paper and cardboard products; no purchase of plastic 'poly-pockets' etc. The purchase of a sustainable printer for the Council office was identified as an imminent purchase. Cllr Burton-Davey to pass starter list of products to Clerk. - Cllrs Thould and Jenkin identified the need to move CPC savings to an ethical provider. Clerk to be requested to add RECOMMENDATION to next FCM Agenda. - All procurement by CPC to fully consider the value of sustainable options and use them when viable. - Councillors and Clerk to look out for funding opportunities to assist in implementation of the A&E Three Year Action Plan and Pledge For Nature. - Cllr Thould asked that a pledge to support green transport and green infrastructure be added to the Pledge for Nature. - A pledge to identify sites for renewable energy also to be added to the Pledge for Nature. - Cllr Jenkin asked that 'Consider energy saving and light reduction' be changed to 'Promote energy saving and light reduction' in the Pledge for Nature Parish Aims.	CLERK CLERK VB-D CLERK CLERK/ALL CLERK/ALL VB-D VB-D VB-D
23-03/07A	DECLARATION OF CLIMATE & ECOLOGICAL EMERGENCY The Declaration document had been circulated prior to the meeting. It AGREED to RECOMMEND it for ADOPTION at the next FCM. Clerk to be requested to add to next FCM Agenda.	CLERK
23-03/08A	PARISH COUNCIL WEBSITE The new Environment page on the CPC website to reflect the Council's environmental agenda was discussed. Suggestions for improvement were invited: Cllr Jenkin suggested adding useful links. The Meeting was pleased with progress. Good communication to residents to facilitate action to increase Biodiversity was identified as a priority area. It was AGREED to request the Clerk add a RECOMMENDATION that Cllr Burton-Davey be made a CPC Facebook administrator to the next FCM Agenda. She would then work to improve communications on the issue.	VB-D CLERK VB-D
23-03/09A	PRAZE PLAYING FIELD Cllr Jenkin updated on progress relating to ongoing management of the Field. It was confirmed that it was legal for CPC to step in as Corporate Trustees of the Playing Field, and it had been RESOLVED at 23-02/09 that 'the Clerk should write to the [existing] Trustees to confirm that the council would take on the role of Corporate Trustee.' Clerk to be asked to confirm action taken as very time sensitive.	CLERK LJ
23-03/10A	PRAZE INSTITUTE Cllr Jenkin updated on the progress of the Council taking over as Trustees to preserve the longevity of the facility's availability. Documents were reported to be with the current Trustee.	LJ/JR
23-03/11A	PLAY EQUIPMENT MONTHLY INSPECTION REPORTS Cllr Mock reported no action was required in the recent reports. A company to provide an annual inspection was needed. Cllr Burton-Davey knew one and would forward	VB-D

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	details to the Clerk. It was AGREED that quotes would be sufficient for this spend.	CLERK
23-03/12A	CLERK'S UPDATE REPORT The Clerk was not present.	
23-03/13A	ITEMS FOR FUTURE MEETINGS: • 20's Plenty for Nancegollan • Praze Plan Office Tender Review • Jubilee Park scheme of work, management plan and consultation. (It was agreed to check with Clerk that order for replacement gate has gone in.)	LJ
23-03/14A	DATE OF NEXT MEETING Date of next meeting: 4 th May 2023	
	MEETING CLOSED @ 20:36	