

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 8 JUNE 2023 AT 7.15PM

PRESENT: Councillors L Jenkin, V Burton-Davey, D Smith, C Parnell, C West and J Thould.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors, the Clerk and members of the public.	
ITEM	
23-06/01	APOLOGIES Received from councillors S Mock, K Allen, C Merton and C Mann.
23-06/02	PUBLIC FORUM Two members of the public spoke in support of a planning application. They told councillors of the longevity of their stay on the site and their plans for it. Another member of the public spoke in support of his application which concerned a site on which he and his family had been present since 2013 and which he said would help secure his family's future. The Chair told all applicants that the council's recommendation would be based on planning considerations and thanked them for their contributions.
23-06/03	MEMBERS' DECLARATIONS None made.
23-06/04	PREVIOUS MINUTES Council <p style="text-align: center;">RESOLVED THAT the draft minutes of the Council meeting held on 11 May 2023 and the draft minutes of the Amenities and Environment Committee meeting held on 4 May 2023 be accepted as true and accurate records.</p> Both documents were signed by the Chair. The Clerk apologised for not having drafted the informal notes of the parish meeting held on 11 May 2023.
23-06/05	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Loveday Jenkin said that she had attended a meeting of the Health and Social Care Committee which had drafted its workplan. The committee is now getting good data from both health and social care providers. She updated council on her efforts to influence funding for the Nancegollan highway scheme and is hopeful that funding will become available for the upgrade to be carried out in 2024/5. She reported that Nancegollan Village Hall's committee is working on getting money from the Community Levelling Up Fund for improvements to the hall. Councillor Jenkin also said she had raised traffic speeds in Fore Street, Praze with the Highways officer and asked for options to be looked at for the street prior to the implementation of 20's Plenty; and the cutting back of hedges on the highway approaching Nancegollan from Camborne and Helston.
23-06/06	PLANNING – APPLICATIONS
(a)	PA23/03465 Application for a Lawful Development Certificate for an Existing use of land in conjunction with residential property (residential curtilage). Kus Skewes Cottage Drym Road Nancegollan. The site was visited and found to be a well-established environmentally friendly dwelling with all signs of long-term use. Councillors had visited the site and walked the boundary with the owners, observing mature trees that supported their claims. Councillors have no evidence that would cause them to object to the application. SUPPORTED
(b)	PA23/02873 Certificate of lawfulness for existing use of building know as 'The Piggery' as single detached dwelling house, and associated garden, parking and garage areas. The Piggery Burnt Downs Farm Praze Road Leedstown. While it is unclear to councillors whether the site has been in residential use for more than ten years, there is no evidence to the contrary and councillors are confident the licence can safely be granted. Councillors note that the property was bought as a residence 12 years previously. SUPPORTED
(c)	PA23/02749 Change of use of existing holiday dwellings to full residential dwellings. Bolitho Barton Black Rock The council welcomed this change of use of a dwelling used for holiday accommodation since 2002. The change will mean less traffic and a residential

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	<p>opportunity for local people. Council feels the community would benefit from it being designated as a primary residence. SUPPORTED</p> <p>(d) PA23/03184 Proposed new dwelling in an infill location. An Vedhegva Goth Moorfield Praise. Councillors visited the site of this proposed substantial house and are concerned about access to the current dwelling, that the proposal is outside the village envelope and do not agree that it is in-fill. On those grounds, they OBJECT to it.</p> <p>(e) PA23/02228 Gypsy/Traveller pitch and associated works. Badgers Rest Horsedowns Praise. Councillors heard that the application includes new access, a turning area and composting toilet, and would require an area to be flattened for a mobile home. Tidying of the location would be beneficial. The site is not visible from the highway. SUPPORTED if the pitch is tied to the original family holding.</p> <p>(f) PA23/02849 Demolition and replacement of building under Use Class E. Gew Farm Praise. Council noted that the proposal is for a slightly larger barn to replace the current structure and that this would allow the business to continue to grow. It will not increase traffic nor the ambience of the area. NO OBJECTION.</p> <p>PLANNING DECISIONS Previously-circulated decisions made by Cornwall Council were noted.</p>
23-06/07	<p>UPDATES FROM LAST MEETING</p> <p>(a) The Chair and Clerk reported that the company had accepted that the transfer should be made for £1 as originally agreed, and that the fee for the solicitor acting for the council will be paid for by it. Council agreed that documents should be shared by the parties to reduce the cost for Coastline and thanked Councillor Jenkin for her efforts.</p> <p>(b) An Expression of Interest for CIL Round 3 funds to contribute to the road scheme at Nancegollan has been completed with the assistance of Maxine Hardy.</p> <p>(c) Cards were signed for recently-departed, long-serving councillors. Councillor Burton-Davey will bring samples of draft certificates to the next meeting.</p> <p>(d) The Clerk was asked to press for the release of documents relating to the Institute and for them to be passed to the council solicitor, who is also to be asked about progress. The Clerk was asked to contact the son of the Trustee of the Institute and ask him to expedite matters with the appointment of a solicitor, if at all possible. The Clerk will arrange a meeting with the trustees of Praise Playing Field to sign the Deed of Appointment and Retirement.</p> <p>(e) The Clerk reported that the removal of dead and dying ash trees and the Monterey Pine at Jubilee Park has been completed. The Clerk will seek quotes for the removal of the ash tree on The Plan (checking its status in the tree preservation order for the site).</p>
23-06/08	<p>COMMUNITY BUILDING REFURBISHMENT</p> <p>The Clerk reported on previously-circulated documents showing his proposal for the installation of a baby-changing unit, the painting of the toilet floor and the initiation of dirty waste collections. Council had previously received written information showing three examples of the baby-changing unit and waste disposal quotations. After discussion Council</p> <p style="text-align: center;">RESOLVED THAT the Clerk be authorised to commission the purchase and installation of the second baby-changing unit, the painting of the toilet floor with an appropriate paint and the commencement of regular collections of dirty waste from the toilet.</p> <p>The painting will take place as soon as possible after Praise Fair. The Clerk will also have a sign made and installed asking people to put general waste and litter in the public bin on The Plan.</p>
23-06/09	<p>JUBILEE SEAT AND PLATE REPLACEMENT</p> <p>Councillor Parnell reported that he and the Clerk had recently removed a bench from The Plan and that another was also in a parlous state. Councillor Burton-Davey volunteered to remove the second bench. Council</p>

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	RESOLVED THAT both broken benches on The Plan be replaced with one bench and that the original brass plate be fixed to it.
23-06/10	<p>TOM CHRISTOPHER'S FIELD SWING</p> <p>The council considered the correspondence (previously-circulated) between the Clerk and the annual and monthly play equipment inspectors. Councillors accepted that mistakes happen and were keen that the companies involved took steps to minimise the likelihood of their recurrence. The Clerk advised that, with the removal of the swing, the remaining play equipment owned by the parish council is relatively low level. Council</p> <p>RESOLVED THAT the company providing the monthly inspections be asked to clarify the steps taken to avoid the clerical error that led to the risk being understated, and voluntarily withdrew its invoice; and</p> <p>THAT the company providing the monthly inspections be advised that it should approach the council if a second person is required to assist with the inspection of equipment at height.</p>
23-06/11	<p>REQUEST FOR GRANT</p> <p>The Clerk read a letter from the Crowan Parochial Church Council asking for an unspecified contribution towards the cost of the upkeep of the churchyard. After discussion, Council</p> <p>RESOLVED THAT a grant of £200 be made to the Crowan PCC towards the upkeep of the churchyard.</p>
23-06/12	<p>REQUEST FOR THE USE OF THE PLLAN , PRAZE</p> <p>The Clerk read an email from Thomas Rowlands Amusements that the council allow the use of the Plan for the annual fair from 4th to 9th July 2023. After discussion, Council</p> <p>RESOLVED THAT use of the Plan be granted to Thomas Rowlands for the dates requested at the same charge as 2022-3.</p>
23-06/13	<p>ADMINISTRATION AND FINANCE</p> <p>The Clerk presented the monthly accounts for April and May 2023, reporting that the Barclay's account had finally been closed. On 31st May 2023, there was £88,736.00 in the Unity Bank account as evidenced by the bank statement and the bank reconciliation, which were duly signed by the Chair. The Clerk presented the Payments Schedule for June 2023 and council</p> <p>RESOLVED THAT to approve the Payments Schedule for June 2023</p> <p>The Schedule was duly signed by the Chair. The Clerk and councillor signatories agreed that the Schedule and the proposed invoices matched and all invoices were signed off for payment.</p>
23-06/14	<p>HMRC</p> <p>The council discussed a previously-circulated report from the Clerk detailing the steps he is taking to resolve long-standing errors made by previous clerks and himself, and by Revenue and Customs staff. He explained that this work was required because the historical errors continue to cause problems that would continue until the payments expected were matched with payments made for the last five years. Council accepted the report and authorised him to take the steps necessary to resolve the errors. Hewill monitor the situation and report back as necessary.</p>
23-06/15	<p>QUEEN'S PLATINUM JUBILEE</p> <p>Councillor Burton-Davey reported that she had yet to contact the sign-writer about Jubilee Walks markers but would do so.</p>
23-06/16	<p>THE ENVIRONMENT</p> <p>Councillor Burton-Davey expressed her upset that The Plan and other council-owned areas had been cut short after No Mow May. She said that a management plan was required with wildflower planting and areas being left uncut. Council heard that a good deal of rubbish had been piled up on Praze Playing Field and the Clerk was asked to</p>

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	write to the cricket club expressing the council's wish on behalf of parishioners that it be removed without delay. Dog droppings on council footpaths was also discussed.
23-06/17	<p>EXTERNAL ORGANISATIONS</p> <p>The newly-named South Kerrier Community Area Partnership had its inaugural, in-person meeting attended by councillor Burton-Davey (for regular member councillor Mock) and Cornwall Councillor Jenkin. Councillor Burton-Davey will lead on the environment and councillor Jenkin is on the highways group. The Clerk reminded council that former councillor Simon Wood represented the council on Leedstown Village Hall Committee and the village's Speedwatch group and was asked to find out whether Mr Wood would agree to sending reports from both bodies to the council. Council heard that Nancegollan Village Hall Committee had enjoyed a visit from the police liaison officer for the area, and that £500 from the Proceeds of Crime Fund has been donated to the hall.</p>
23-06/18	<p>CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING</p> <p>The Clerk reported on clarification that had been given by the companies that had bid to carry out the work to renovate the Praze Community Building. Council had considered the bids <i>in camera</i> at the May meeting. After discussion Council</p> <p>RESOLVED THAT ST Andrew be commissioned to carry out the work.</p>
23-06/19	<p>ITEMS FOR FUTURE MEETINGS</p> <p>a. Badges for councillors.</p>
23-06/20	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>Council</p> <p>RESOLVED THAT in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
23-06/21	<p>CLERK'S PENSION -EMPLOYER CONTRIBUTION</p> <p>The Clerk left the meeting for the duration of the discussion on this matter. Council</p> <p>RESOLVED THAT the employer's contribution to the Clerk's pension should rise by 2% from 4% to 6%.</p> <p>The Clerk returned to the meeting.</p>
	<p>DIARY DATES</p> <p>Council meeting at 7.15 pm on Thursday 13 July 2023 at Crowan Parish Rooms.</p> <p>Amenities and Environment Committee at 7.15 pm on Thursday 29 June 2023 at Crowan Parish Rooms.</p>
	MEETING CLOSED @ 22.15.