

**CROWAN PARISH COUNCIL**  
**MINUTES OF FULL PARISH COUNCIL MEETING**  
**HELD AT CROWAN PARISH ROOMS**  
**ON THURSDAY 14 SEPTEMBER 2023 AT 7.15PM**

<b>PRESENT: Councillors L Jenkin, S Mock, K Allen, C Parnell, C Mann and J Thould.</b>	
<b>CHAIRMAN'S WELCOME:</b> The Chair welcomed councillors and the Clerk.	
<b>ITEM</b>	
23-09/01	<b>APOLOGIES</b> Received from Councillors V Burton-Davey, C Merton, D Smith and C West.
23-09/02	<b>PUBLIC FORUM</b> None.
23-09/03	<b>MEMBERS' DECLARATIONS</b> None made.
23-09/04	<b>PREVIOUS MINUTES</b> Council <p style="text-align: center;"><b>RESOLVED THAT the draft minutes of the Council meeting held on 13 July 2023 and the draft minutes of the Amenities and Environment Committee meeting held on 31 August 2023 be accepted as true and accurate records.</b></p> Both documents were signed by the Chair.
23-09/05	<b>CORNWALL COUNCILLOR'S REPORT</b> Cornwall Councillor Loveday Jenkin reported consternation at Cornwall Council regarding the cutting of hedges at Carsize Lane, Leedstown. Cornwall Council has established that the lane is a public highway and written to the person responsible to warn against further illegal activities; and to the person declaring an ownership to advise of the legal situation. Cornwall Councillor Jenkin expressed dismay that a decision to close the Dolcoath offices had been taken with no consultation with Cornwall Councillors. Services had already been moved out with no plan about how they will be provided in future and with no regard for the effect on staff. Camborne Town Council has reportedly written to Cornwall Council to express its opposition. After discussion council asked the Clerk to write to Cornwall Councillors Linda Taylor (Chair) and Louis Gardner (Portfolio Holder), copying in MPs Derek Thomas and George Eustace to protest against the decision and the way in which it was taken. The upcoming meeting of the South Kerrier Community Area Partnership was noted.
23-09/06	<b>PLANNING – APPLICATIONS</b> (a) <b>PA23/05932</b> The Cows House Clowance Wood – application withdrawn by the applicant. (b) <b>PA23/06404</b> Swallows Rest Clowance Wood Praze. Councillors have no evidence to prove or disprove the applicants' claims of continuous residence. <b>PA23/06575</b> Wyngates Horsedowns Praze. The parish council has NO OBJECTION to this simple porch extension. (c) <b>PA23/04532</b> Trenance Townshend. Councillors note that no objections have been made known to them by neighbours and that there is no apparent issue of overlooking. Councillors noted that most dwellings in the row had been similarly changed. <b>SUPPORTED.</b> (d) <b>PLANNING - DECISIONS</b> Councillors had already been advised of planning decisions made by Cornwall Council since the last meeting.
23-09/07	<b>DEPARTING COUNCILLORS</b> Councillor Burton-Davey was not present to present her designs. The Clerk was asked to write to the councillor and ask her to circulate them to members.
23-09/08	<b>FUNDING APPLICATIONS</b> (a) Councillor Parnell reported on the need for improved and enlarged facilities at Nancegollan village hall, the success of which was noted by councillors. Remodelling of the back of the building, better IT and more storage are deemed crucial by the village hall

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	<p>committee. A bid will be presented to the Community Area Partnership for funding to take the scheme through the planning process.</p> <p>(b) Councillor Thould reported on the Expression of Interest that the parish council has lodged for funding for the <i>Bridging The Gap</i> scheme. He reported that the process is more complicated and onerous than the working group had expected. If deemed to be satisfactory by the Cornwall Council Levelling Up team, the bid will be presented to the Community Area Panel for its support.</p>
23-09/09	<p><b>AMENITIES AND ENVIRONMENT COMMITTEE</b></p> <p>Council reviewed recommendations from the committee and</p> <p>(a) <b>RESOLVED that four yellow Chapter 8 road signs should be purchased to notify Remembrance Day road closures at a cost of £435.20 plus VAT; and that repairs to the play equipment at Nancegollan should be commissioned at a cost not exceeding £4,815 plus VAT.</b></p> <p>(b)</p>
23-09/10	<p><b>COUNCIL DONATION</b></p> <p>Councillor Mann reported that she had not received feedback on possible schemes to which the donation of £600 could be put. Councillors heard that the church may be restarting a youth club in Praze, and some councillors are due to meet the Priest In Charge and rural dean. The matter will be heard again at the next council meeting.</p>
23-09/11	<p><b>CORONATION PARK CONSULTATION EVENT</b></p> <p>Council accepted that a consultation event could not now be held outdoors before the Spring and discussed meeting local people indoors and involving Leedstown School. It was agreed that the working group should meet again to move the matter on, and that Councillor Mann will take photos of the park for use in displays. It will be added to the next Amenities and Environment Committee agenda.</p>
23-09/12	<p><b>EXTERNAL ORGANISATIONS</b></p> <p>Councillors head that there have been a number of resignations from Leedstown Village Hall Committee, which has an AGM in the near future. It was reported that the Chair of Praze Institute has announced that he will step down but will stay on until a replacement is found. An EGM will be held on 18 October 2023. Councillor Parnell reported that three village hall committee chairs had agreed that their organisations could be included in the energy assessment project being led by Councillor Parnell – Leedstown Village Hall committee has not yet responded. The Clerk will write to the Chairs of the committees of Townshend and Nancegollan Village Halls and Praze Institute to confirm the understanding that they wish their buildings to be included in the scheme.</p>
23-09/13	<p><b>CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING</b></p> <p>The Clerk reported as follows.</p> <ol style="list-style-type: none"> <li>The contractor commissioned to cut the public rights of way would be happy to meet with councillors – meeting to be held in coming weeks.</li> <li>No-one has applied to be co-opted as a parish councillor.</li> <li>The Clerk has concerns regarding the road closures required for Remembrance Day was advised to use the Facebook page to ask for volunteers. Clerk to report to councillors on progress.</li> <li>A photo session will be arranged with a local photographer.</li> <li>Benches for Tom Christopher's Field and Nancegollan will be purchased in the coming days.</li> </ol>
23-09/14	<p><b>ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)</b></p> <p>Council was asked to authorise the tabled Payments Schedule which totalled £4,616.66. The Chair signed off the Bank Reconciliation that showed the parish council had £65,710 in the Unity account on 31<sup>st</sup> August 2023. The Clerk reported that a second payment of £23,800 had been received as precept from Cornwall Council on 7 September, with the</p>

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	<p>result that the council's account stood at £89,751 on the day of the meeting. Council agreed that the Clerk should meet in the coming weeks with councillors Mock and Thould to begin preparing a draft budget for 2024-5. Council</p> <p><b>RESOLVED that the Payments Schedule totalling £4,616.66 should be paid and that the accounts for August 2023 be accepted.</b></p>
23-09/15	<p><b>ITEMS FOR FUTURE MEETINGS</b></p> <p>a) Renaming Jubilee Park, Leedstown (Councillor Allen) – council.</p> <p>b) Energy Assessment Project (Councillor Parnell) – council.</p>
23-09/16	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>Not enacted.</p>
	<p><b>DIARY DATES</b></p> <p><b>Council meeting</b> at 7.15 pm on Thursday 12 October 2023 at Crowan Parish Rooms.</p> <p><b>Amenities and Environment Committee</b> 28 September 2023 at Crowan Parish Rooms.</p> <p><b>MEETING CLOSED @ 9.16 pm.</b></p>