

**CROWAN PARISH COUNCIL**  
**NOTICE AND AGENDA OF FULL PARISH COUNCIL MEETING TO BE**  
**HELD AT CROWAN PARISH ROOMS ON 12 OCTOBER 2023 AT 7.15**  
**AT CROWAN PARISH ROOMS**



5 October 2023

TO: All Members of Crowan Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council to be held **on Thursday 12 October 2023 at 1915 hours at Crowan Parish Rooms** for the purpose of transacting the business listed on the attached agenda.

Yours faithfully.

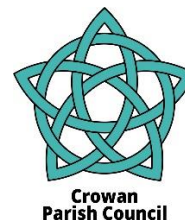
Peter Curnow  
Parish Clerk

Email: [clerk@crowan-pc.gov.uk](mailto:clerk@crowan-pc.gov.uk)  
Tel: 07713138374

Members of the public and press are invited to attend this meeting of the Council. Please note that attendance may be limited due to Covid restrictions. Minutes of Council Meetings are available to view on [www.crowan-pc.gov.uk](http://www.crowan-pc.gov.uk) and on the Praise, Leedstown, Crowan and Nancegollan notice boards and Townshend Village Hall Notice Board.

(Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum – members of the public are welcome to stay for some or all of the meeting. Any items brought to Council but not on the agenda may be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders).

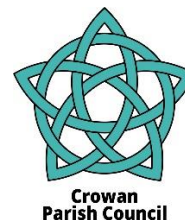
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## AGENDA

CHAIRMAN'S WELCOME:	
REF.	DESCRIPTION
23-10/01	<b>APOLOGIES</b>
23-10/02	<b>PUBLIC FORUM</b>
23-10/03	<b>MEMBERS' DECLARATIONS</b> a. Pecuniary/Registerable Interests    b. Non-Registerable Interests    c. Gifts
23-10/04	<b>PREVIOUS MINUTES</b> To approve the minutes of the Council meeting held on 14 September 2023 and of the meeting of the Amenities and Environment Committee on 28 September 2023.
23-10/05	<b>CORNWALL COUNCILLOR'S REPORT</b> To receive the monthly Cornwall Councillor's Report (verbal) from Councillor Jenkin.
23-10/06	<b>PLANNING - APPLICATIONS</b> To agree responses to Cornwall Council regarding planning applications received since the last meeting. Applications received after publication of this agenda may also be considered. <ul style="list-style-type: none"> <li>a. <b>PA23/07035</b> Sunnysdene Horsedowns Praze. Proposed flat roof extension (Councillors Merton and Burton-Davey)</li> <li>b. <b>PA22/01483</b> Land North West Of Halgarrack Farm Barripper. Proposed conversion of redundant barn to form two dwellings, ecological enhancements to existing stables and associated works (Councillors Thould and Jenkin)</li> <li>c. <b>PA23/07753</b> Building Adj To Westhaven Moorfield Praze. Certificate of lawfulness for existing use for use of building as single dwellinghouse (Councillors Jenkin and Smith)</li> </ul> <b>PLANNING - DECISIONS</b> To note decisions made by Cornwall Council regarding applications previously considered by the council. <ul style="list-style-type: none"> <li>i. <b>PA23/04532</b> Trenance Townshend. Addition of dormer roof extension at first floor in rear of property, replacing the downstairs single storey extension roof. APPROVED.</li> <li>ii. <b>PA23/06575</b> Wyngates Horsedowns Praze. To demolish the existing front porch and to replace it with a larger front porch. APPROVED.</li> </ul>
23-10/07	<b>NEW BUDGET LINE</b> To agree a proposal that the council should budget for purchases that will enhance the natural environment (Councillor Burton-Davey).
23-10/08	<b>DRAFT BUDGET</b> To consider and comment on a draft budget as proposed by the Clerk and Councillors Thould and Mock (Clerk).
23-10/09	<b>ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW</b> To agree the period of posting the notice of the completion of the 2022/23 AGAR (Clerk)
23-10/10	<b>COUNCIL AND COMMITTEE AGENDA</b> To consider a proposal that items remain on agenda until it is agreed by vote that they are completed and may be removed (Councillor Allen)
23-10/11	<b>REPRESENTATION ON VILLAGE HALL COMMITTEES</b> To agree that Councillor West and Councillor Mann should represent the council on Townshend and Leedstown Village Hall Committees respectively (Councillors Mann and West)

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23-10/12	<b>ENERGY ASSESSMENT PROJECT</b> To receive an update on the project to analyse energy use in village halls (Councillor Parnell)
23-10/13	<b>COUNCIL DONATION</b> To receive an update and proposal on the use to which the recent donation of £600 may be put (Councillor Mann)
23-10/14	<b>CORRESPONDENCE</b> To decide on the council's responses to previously-circulated letters from <ul style="list-style-type: none"> <li>a. The Ronnie Richards Memorial Charity regarding defibrillators.</li> <li>b. Cornwall Council regarding the cleansing of Wheal Treasure. (the Amenities and Environment Committee has recommended that the offer should be declined).</li> <li>c. Cornwall Council regarding polling places in the parish.</li> <li>d. Zerohour asking for support for the Climate and Ecology Bill</li> </ul>
23-10/15	<b>DEPARTING COUNCILLORS</b> To agree designs for the certificates to be presented to departing councillors (Councillor Burton-Davey)
23-10/16	<b>QUEEN'S PLATINIUM JUBILEE</b> To hear any updates (all councillors).
23-10/17	<b>CLERK APPRAISAL</b> To hear a report on the Clerk's appraisal (Staffing Committee).
23-10/18	<b>CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING</b> A brief report on matters not included in this agenda (Clerk).
23-10/19	<b>ADMINISTRATION AND FINANCE (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR)</b> <ul style="list-style-type: none"> <li>• To approve the Payments Schedule for September 2023 (to be tabled)</li> <li>• To note and approve the September 2023 accounts (to be tabled)</li> </ul>
23-10/20	<b>EXTERNAL ORGANISATIONS</b> To hear updates from councillors representing the council on external bodies.
23-10/21	<b>ITEMS FOR FUTURE MEETINGS</b> To hear proposals for council to consider (all councillors).
23-10/22	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
<b>DIARY DATES:</b>	
	Full Council – 2023 at 7.15 the Parish Rooms, Crowan. Amenities and Environment Committee – 9 November 2023 at 7.15 in the Parish Rooms, Crowan.

Payments Schedule, Accounts and other documents to follow or to be tabled at the meeting.