

CROWAN PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 12 SEPTEMBER 2024 AT 7.15pm



PRESENT: Councillors L Jenkin, J Thould, C Parnell, S Mock, K Allen and C Mann.

CHAIRMAN'S WELCOME:

The Chair welcomed councillors, the Clerk and one member of the public.

ITEM	
24-09/01	Apologies Received from councillors D Smith and C Merton.
24-09/02	Public Forum None.
24-09/03	Members' Declarations None made.
24-09/04	Requests For Dispensation None received.
24-09/05	Previous Minutes Council RESOLVED that the minutes of the Council meeting held on 8 July 2024 be approved as true and accurate records of proceedings.
24-09/06	Cornwall Councillor's Report Cornwall Councillor Loveday Jenkin reported that she had had meetings related to speeding traffic in Crowan and Wendron parishes. She has been lobbying for the 20 mph speed limit to be introduced in those areas but predicts that will not be before the middle of 2025. She is working with the Capital Programme Manager to expedite the Nancegollan road improvements which must be completed by the end of 2024. Councillor Jenkin informed councillors that former parish councillor Chris Trevan had recently died - the Clerk will send a card of condolence on behalf of the council to his wife.
24-09/07 (a) i - x	Planning – Applications PA24/06072 Cargenwen Farm, Cargenwen. Crowan Parish Council has NO OBJECTION to the conversion of this deteriorating building. Planning –Decisions The decisions made by Cornwall Council and listed on the agenda were noted by the council. Council also considered three other urgent planning matters. PA24/68020 Springfield, Releath. The council believes this replacement building is a great improvement on the extant bungalow and notes the attempts to use local materials to enhance its appearance. The council notes the footprint is similar to the existing dwelling and that the scale of the new building is appropriate to the area. SUPPORTED PA24/05248 Land adj. to Polcrebo House. [Referred back to council by Planning Officer]. Council agreed with officer's recommendation to support the application after receiving assurances about the use to which the dwelling will be put. PA23/00245 Clowance Wood Meadow. [Council notified by Planning Inspector of appeal against an enforcement notice]. Clerk to contact officer and supply any further information that would be helpful in the appeal process. In the light of the need at times to decide on planning matters between monthly meetings, council RESOLVED to hold additional council meetings to consider planning applications, when necessary, after meetings of the Amenities and Environment Committee.

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24-09/08	Council Grants Policy This matter is held over to the next meeting.
24-09/09	Social Media Policy Council considered the updated, previously-circulated policy and RESOLVED to adopt the document as Crowan Parish Council policy.
24-09/10	Praze Playing Field – Valuation The Clerk reported he had received three quotes for valuing the field which he said was required as part of the registration process. After discussion, council RESOLVED that Bradley’s Surveyors should be commissioned to value the field, paid for from the grant already allocated to Praze Playing Field Trust.
24-09/11	Administration And Finance The Clerk presented a Unity Bank statement and Scribe Bank Reconciliation showing Council had £83,580.82 on 31 st August 2024. He also presented a Payments and Receipts List showing payments totalling £4,124.24 for August and the receipt of 33,315.00 (second precept payment from Cornwall Council) and £10.00 received for room hire. Council noted the August 2024 accounts and RESOLVED to approve the Payments Schedule (totalling £4.124.24 including £314.80 VAT) and authorise all payments. RESOLVED to authorise the Chair to sign the bank reconciliation (showing £83,580.82 in the Unity bank Account and Scribe system).
24-09/12	Amenities and Environment Committee Councillor Thould, as Committee Chair, presented recommendations made by the committee at its meeting on 5 th September 2024. Council RESOLVED to further discuss committing £500 to the developing Wheal Treasure as an amenity, and a further £500 for the purchase of a bench for the same site, to the next council meeting. RESOLVED that the Clerk should bring three quotes for the restoration of the three council-owned telephone boxes to the next meeting of the Amenities and Environment Committee. RESOLVED that the Clerk should procure and have attached a plaque on the Crowan bench. RESOLVED that the Clerk should bring three quotes for improving The Plan to the next meeting of the Amenities and Environment Committee. In addition, • the Clerk will inform Crowan residents about changes to the wording • the Clerk will approach Colin Pringle about a management plan for Wheal Treasure • Councillor Mann will research a bench for Wheal Treasure and report back.
24-09/13	Neighbourhood Development Plan Council debated renewing the NDP and the possible need to revise development boundaries. Council agreed that the forthcoming election and uncertainty over planning law makes reviewing the NDP unwise at this time. Council asked the Clerk to find the contact details of a consultant employed by Wendron Parish Council to write its NDP and arrange a meeting with councillors Thould, Jenkin and Parnell.
24-09/14	External Organisations Council heard that Nancegollan Village Hall Committee is concerned about cracks that have appeared in the external wall of the building and caused damp on interior surfaces. The committee is trying to find funding for restoration work. Praze Institute and

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	Townshend Village Hall are doing well. Leedstown Village Hall has a kitchen that needs to be fitted but for which the committee does not have the funds.
24-09/14	CLERK'S UPDATE AND BRIEF REPORTS ON THE MEETING a. As previously reported by email, the external auditor has signed off the Annual Governance and Accountability Review and notices to this effect have been posted, as required. Council noted this and thanked the Clerk. b. In the absence of Councillor Merton, Vehicle Activated Signs had not been added to the agenda. After discussion, the Clerk was asked to discuss the signs with a Chapter 8 licensed contractor. c. The Clerk asked for volunteers to walk the PROW to check cutting was sufficient and effective. The Clerk and Councillor Thould agreed to do so. d. The Clerk reported that he had checked the defibrillators in Leedstown, Praze and Crowan and found them functioning and charged. The resident checking the Townshend machine reported the battery is low – the Clerk will order a replacement. The Circuit website has been updated. e. The Clerk reported on the timetable for the 2025 local election. Clerks will receive training early in the new year for the May 1st event. The Parish Council Annual Meeting will be held between 12th and 22nd May. The cost is likely to be 25% higher than the 2021 cost at around £310. f. The plan for Nancegollan Road Improvements is still incomplete and will be shared with councillors when it is published. g. Wording on the Trustee's declaration about the history of Praze Institute has been agreed between the solicitors. h. The company carrying out the Energy Assessment Project reports satisfactory progress and confidence that it will be completed by the deadline. i. Need a small group of councillors on stand-by to help with arrangements for Remembrance Day. Councillors Parnell and Merton were volunteered for this.
24-09/15	ITEMS FOR FUTURE MEETINGS None.
	EXCLUSION OF THE PRESS AND PUBLIC Not enacted.
	DATES OF MEETINGS Full Council – 10th October 2024 at 7.15pm in the Parish Rooms, Crowan. Amenities and Environment Committee – 7th November 2024 at 7.15pm in the Parish Rooms, Crowan.
	MEETING CLOSED @ 21.38.

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ACTIONS ARISING FROM THE SEPTEMBER 2024 COUNCIL MEETING

Action	Responsible
Upload the Social Media Policy on the council website.	Clerk
Arrange for the valuation of the Praze Playing Field.	Clerk
Research and report on benches for Wheal Treasure.	Cllr Mann
Seek three quotes for the restoration of council-owned telephone kiosks.	Clerk
Contact Colin Pringle re. a management plan for Wheal Treasure.	Clerk
Have a plaque made and attached to the Crowan bench, informing residents of the change in the wording.	Clerk
Bring three quotes for the improvement of The Plan to council.	Clerk
Contact consultant assisting Wendron with its NDP and arrange a meeting with councillors Parnell, Jenkin and Thould.	Clerk
Discuss vehicle activated signs with a Chapter 8-licensed contractor.	Clerk
Order a replacement AED battery	Clerk
Assist the Clerk with preparations for Remembrance Day	Cllrs Merton and Parnell