

CROWAN PARISH COUNCIL
MINUTES OF FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 11 APRIL 2024 AT 7.15PM



PRESENT: Councillors L Jenkin, D Smith, K Allen, C Merton, J Thould and S Mock.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors, the Clerk and two members of the public.	
ITEM	
24-12/01	APOLOGIES Received from councillors C Parnell and C Mann.
24-12/02	PUBLIC FORUM A resident spoke briefly about his planning application and was thanked by the Chair. Council agreed to consider that application first under item 24-12/07.
24-12/03	MEMBERS' DECLARATIONS Councillor Allen declared a disclosable pecuniary interest in item 24-04/07(b). Councillor Smith declared a non-registerable pecuniary interest in matters relating to the three charitable trusts for which he and all councillors are trustees.
24-12/04	MEMBERS' DISPENSATIONS Council RESOLVED that Councillor Allen be granted a dispensation to take part in the debate heard under item 24-04/07(b); and that Councillor Smith be granted dispensation to discuss and vote on all matters pertaining to the charitable trusts for a period of four years.
24-12/05	PREVIOUS MINUTES The Clerk reported three inaccuracies in the draft Amenities and Environment Committee meeting minutes that the Chair corrected on the paper copy. With that, Council RESOLVED that the minutes of the Council meeting held on 14 March 2024 and of the meeting of the Amenities and Environment Committee on 21 March be approved as a true and accurate record of proceedings.
24-12/06	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Loveday Jenkin reported on action being taken against potholes. Council agreed on the poor state of some parish highways, and councillors and parishioners are urged to report dangerous surfaces to Cornwall Council. The Chief Executive of Cornwall Council is holding public meetings in the area (details circulated by the Clerk). The CIL Round 4 Bid will be submitted by the Clerk.
24-12/07	PLANNING – APPLICATIONS
(b)	PA24/01586 Retention and Completion of Construction of Side Extension and Associated Works. Kirthen Vyhan, Townshend. <i>Crowan Parish Council SUPPORTS this small and unobtrusive extension to the property.</i>
(a)	PA24/01263 Erection of a Detached Dwelling and a Detached Garage. Land SE Of Belmont, Binnerton Road, Leedstown. <i>Crowan Parish Council notes the efforts made by the applicant to address its concerns by moving the position of the property, slightly reducing it and including the footway on the road. The council has NO OBJECTION to the application provided that the footway is installed to the approved standard. The parish council also notes a difference between the layout of the property as shown in the Block Plan As Proposed diagram (garage separate from dwelling) and the Proposed Footway diagram (a much larger garage joined to the dwelling) and wishes to make clear that it supports the layout shown in the Block Plan.</i> Clerk to update the planning portal. Council noted decisions made by Cornwall Council regarding applications previously considered by the council.

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	As an additional item, council considered an email from the planning officer asking under the five-day rule for council to advise its position on PA24/01237, which council had supported but which he is minded to support. After discussion, council RESOLVED that the Clerk should advise the officer that it wants the matter taken to the West Planning Committee.
24-12/08	ANNUAL PARISH MEETING AND ANNUAL COUNCIL MEETING Council RESOLVED that the Parish meeting will be held at 6.30pm, and the Annual Council Meeting at 6.45, with the May Council meeting following immediately, on 9th May 2024. Councillors were reminded that the Chair and Vice-Chair of council and committees will be appointed and were asked to consider their choices.
24-12/09	ADMINISTRATION AND FINANCE The Clerk presented accounts showing the council budget in a strong position that councillors commented will be further strengthened by the rise in the precept. The bank reconciliation showed £46,821.21 in Scribe and the Unity account. Payments totalling £4,797.54 were detailed by The Clerk. Following discussion by councillors, Council RESOLVED that the payments on the March 2024 Payments Schedule be approved and paid and the March 2024 accounts be noted.
24-12/10	CLERK'S UPDATE AND BRIEF REPORTS FOR THE MEETING All actions recorded at the last meeting have been carried out except the Clerk has yet to get clarification of the cost of the defibrillator tracking system; and councillor Thould has yet to acquire the board for the A0 PROW map. The Clerk has been advised there has been no call for an election over the recent councillor departure. The water heater in the parish rooms will be mended on 12th April. A tree surgeon has been appointed to reduce the sweet chestnut tree. not fitted because wrong part sent. Now being fitted tomorrow. Year-end and the Annual Governance and Accountability Review is underway.
24-12/11	EXTERNAL ORGANISATIONS Speaking as the Chair of the Praze Playing Field trust, councillor Thould reported that the trust's insurance has been paid by a donation from the council. Trustees had met with lawyers and been advised to maintain the trust's <i>de facto</i> status quo as a charitable trust and formalise its relationship with the Charity Commission, which is a good source of information and advice. The trust needs to hold an annual AGM where committee members will be appointed. The Community Area Partnership meets on 24th April 2024.
24-12/12	ITEMS FOR FUTURE MEETINGS None proposed.
24-12/13	EXCLUSION OF THE PRESS AND PUBLIC Not enacted.
	DATES OF MEETINGS Annual Parish Meeting – 9 May 2024 at 6.30pm in the Parish Rooms, Crowan. Annual Council Meeting – 9 May 2024 at 6.45pm in the Parish Rooms, Crowan. Full Council – 9 May 2024 immediately after the above meeting. Amenities and Environment Committee – 23 May 2024 at 7.15pm in the Parish Rooms, Crowan.
	MEETING CLOSED @ 2038.

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ACTIONS ARISING FROM THE NOVEMBER 2023 COUNCIL MEETING

Action	Responsible
Get definitive service descriptions and costs for the tracking of Defibrillators	Clerk
Acquire board for mounting the AO PROW map	Cllr Thould
Submit the CIL Round 4 bid by the 30 April deadline	Clerk
Advise planning officer re. PA24/01237	Clerk
Report Planning recommendations	Clerk