

CROWAN PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 12 DECEMBER 2024 AT 7.15pm



PRESENT: Councillors L Jenkin, J Thould, S Mock, D Smith and C Merton.	
CHAIRMAN'S WELCOME: The Chair welcomed councillors and the Clerk.	
ITEM	
24-12/01	Apologies Received from councillors C Parnell and K Allen.
24-12/02	Public Forum None.
24-12/03	Member's Declarations None made.
24-12/04	Requests For Dispensation None received.
24-12/05	Previous Minutes Council RESOLVED that the minutes of the Council meeting held on 14 November 2024, of the Amenities and Environment Committee meeting held on 7 November 2024, and of the Staffing Committee held on 20 November 2024, be approved as true and accurate records of proceedings.
24-12/06	Cornwall Councillor's Report Cornwall Councillor Jenkin reported that the Nancegollan road improvements will be carried out in February 2025. Cornwall Council highways budgets are under significant pressure. She will attend a 20's Plenty virtual meeting on December 13 and suggested a parish councillor should also attend.
24-12/07	Planning – Applications
(a)	PA24/08380 Gernick Cottage, Gernick. As the site is already essentially operating as a domestic location, the parish council has NO OBJECTIONS to the redesignation of the site as domestic.
(b)	PA24/08811 Kirthen Farm, Bunkers Hill, Townshend. SUPPORTED.
	Planning – Decisions Planning decisions made by Cornwall Council were noted.
24-12/08	Council Budget for 2025-6 The clerk presented on the budget and said he had factored in additional cost pressures the council will face next year, including the election fees that will be charged by Cornwall Council. His proposed precept of £76,620 should meet the council's plans for the coming year, although the predictable elements of council budgeting are becoming fewer and less predictable. For Band D householders, the proposed precept equates to £1.50 per week – a rise of 14p per week. For householders in Band A, the proposed precept equates to £1 per week- a rise of 9p per week. Council RESOLVED that Crowan Parish Council agrees a budget of £76,620 for the financial year 2025-6.
24-12/09	Access To Funds The Clerk reported that he had begun investigations into a credit card for the council. Many councils including several locally use the Lloyds Multipay card linked to their Unity Bank accounts. He will bring a proposal to the January council meeting.
24-12/10	ADMINISTRATION AND FINANCE The Clerk showed a bank reconciliation showing Scribe Accounts Unity Bank agreeing that on December 1 there was £73,990.84 in the council's fund. He presented a payments List for approval with expenditure totalling £5,192.41, including £1,500 plus VAT to the solicitor managing the first registration of Praze Playing Field. This was more than originally estimated by the solicitor and reflected the additional work for the solicitor that

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	the business had entailed. He supported the small, additional payment. The accounts for November 2024 were presented and discussed. Council RESOLVED to approve the December Payments Schedule RESOLVED to authorise the Chair to sign the bank reconciliation (showing £73,990.84 in the Unity bank Account and Scribe system) Noted the November 2024 accounts. The Clerk reported that a significant amount of council funds were in ear-marked reserves, and that it might prove prudent for council to agree to transfer money from them to the General Fund later in the financial year. He will monitor and will ask the council to agree to move funds if necessary.
24-12/11	External Organisations Nancegollan Village Hall committee has requested that the council provide a replacement for Councillor Parnell during his extended overseas stay. After discussion it was agreed that cover should be provided by whichever councillor is available. The clerk will contact the committee for dates of meetings next year and circulate them to council.
24-12/12	Clerk's Update And Brief Reports On The Meeting Actions arising from last meeting: Felling of the ash tree on The Plan to be delayed until early spring 2024. Refurbishing of three telephone kiosks to be delayed until the same time. Energy Efficiency meeting arranged for 27 January and will be an agenda item for January council meeting. The printer has been replaced. The Clerk will talk again with the contractor regarding moving the Vehicle Activated Signs around the parish. Other Matters: The fallen pine tree has been removed from Nancegollan playing field. The plaque has been fitted to the bench at Nancegollan and the donor informed. All defibrillators have been checked and are ready for emergency use. A VAT claim has been submitted for purchases made from April to November. First registration of Praze Playing Field has been lodged with Land Registry.
24-12/13	Items For Future Meetings None
24-12/14	Exclusion Of The Press And Public Council RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
24-12/15	Clerk Pension The Clerk left the meeting at 9.23pm and returned at 9.27pm. Council RESOLVED that the employer's contribution to the clerk's pension be increased to 8% and backdated to 1st April 2024; and that the matter be reviewed yearly at the November 2025 meeting.
	DATES OF MEETINGS Full Council – 9 January 2025 at 7.15pm in the Parish Rooms, Crowan. Amenities and Environment Committee – 23 January 2025 in the Parish Rooms, Crowan.
	MEETING CLOSED @ 9.34pm.

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Actions Arising From The December 2024 Council Meeting

Action	Responsible
24-12/08 Advise Cornwall Council of 2025-6 precept.	Clerk
24-12/09 Add Access To Funds to the January meeting agenda	Clerk
24-12/11 The clerk will contact the Nancegollan VH committee for dates of meetings next year and circulate them to council.	Clerk
24-12/12 Talk with the contractor about the cost of moving the VAS around the parish.	Clerk
24-12/12 Add "Energy Efficiency Meeting" to January meeting agenda.	Clerk