

CROWAN PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 11 SEPTEMBER 2025 AT 7.15PM



PRESENT: Councillors L Jenkin, J Thould, S Mock, K Allen and H Chapple.	
CHAIRMAN'S WELCOME The Chair welcomed councillors and the locum Clerk.	
ITEM	
25-09/01	Apologies Were received from councillors Smith and Parnell.
25-09/02	Public Forum No members of the public in attendance.
25-09/03	Members' Declarations Councillor Thould declared an interest in the grant for the church as his wife had submitted the application on behalf of the Church.
25-09/04	Requests For Dispensation Councillor Thould requested a dispensation in the grant agenda item in order to enable the meeting to be quorate. Council considered that a dispensation would be in the public interest as it made the meeting quorate and RESOLVED that Councillor Thould be granted a dispensation to remain in the meeting for discussion of item 25-09/05.
25-09/05	Requests for Grants Members considered the applications circulated prior to the meeting and RESOLVED that grants be awarded to: i. Cornwall Air Ambulance, £200 to support the new second helicopter ii. Crowan Parish Church, £450 towards the costs of cutting the grass in the burial areas Councillor Thould requested that it be recorded that he abstained from voting on this item.
25-09/06	Previous Minutes Members considered the draft minutes of the Council meeting held on 17 July 2025, circulated prior to the meeting and RESOLVED that the minutes of the Council meeting held on 17 July 2025 be approved as a true and correct record of proceedings.
25-09/07	Cornwall Councillor's Report Cornwall Councillor Jenkin's report included: • The full council meeting had been held in July, with a decision to ask Government to treat Cornwall as a separate entity, not paired with Devon, to treat Cornwall as a fifth nation, and so this is now council policy. Work to evidence this as a case was being gathered and was supported by the local MP. The online petition to the Government would close at midnight on the date of this meeting. • The 20mph areas are starting to be rolled out. Townsend has been completed, Praze is due to be carried out soon. Members discussed the need to express an interest in Highways Schemes, ready for when funding becomes available through the Highways Scheme. • A few areas of mud on the road, including Nancegollan, due to change in field use. Houses in the area have experienced problems. Environment Agency are talking to contractor and landowner to try to resolve. Following on from the report, Councillors noted that it had been previously agreed to put up the 20mph speed warning signs. Leedstown, past the Chapel, was agreed as the first

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	location and it was agreed to ask Councillor Smith, the Clerk the grounds contractor and the Highways Manager to liaise with the aim to install the signs in the first week of October.
25-09/08	Planning – Applications a) PA25/05146 Clowance Barton Praze Road Praze. To demolish existing 1960's former dairy sheds and erect new storage units <i>The Parish Council SUPPORTS the application provided that the proposed diverted PROW bridleway and the yard should have separation to ensure safety of PROW users in view of the additional vehicle movements. The Bridleway needs to be suitably protected, signed and managed. A post and rail fence is suggested. Highways to advise on whether there is a need for modification to the access onto the road. A condition is requested to tie the units to be an ancillary use to the house and not separated from the rest of the development.</i>
	b) PA25/06089 Land East Of Dean House Leedstown. Application for Permission in Principle for the construction of up to five dwellings <i>The Parish Council DOES NOT SUPPORT the application. The land has been woodland in recent years and should be returned to woodland. The site is outside the established settlement area and not a suitable location for housing development. The track is not suitable to support further additional vehicle movements. The Parish Council has consistently opposed applications on this site. The application does not demonstrate how it would help meet the local housing need and so there is no reason for this to be considered a rural exception site.</i>
	c) PA25/04994 Pen Ayr Botetoe Hill Trevoole. Proposed conversion of existing garage into residential annexe Ms Lewis <i>The Parish Council SUPPORTS the application. It is a relatively modest development and appropriate to the location.</i>
	d) PA25/05462 Polcrebo House Polcrebo Downs Nancegollan. Construction of shed/car port and polytunnel, landscaping enhancements and access/parking alterations <i>The Parish Council asks that the extent of the domestic curtilage be established, as the original agricultural field is being landscaped. However, the application is SUPPORTED.</i>
	e) PA25/05204 Outbuildings at Tremayne Poultry Farm, Old Rail Road, Crowan. Erection of 2no dwellings to replace barns 8 and 10 (further to the granting of Class Q prior approval under Ref PA24/01959) <i>The Parish Council OBJECTS to the application.</i> <i>Reference is made to the extant Class Q permission, however the Parish Council observation is that the buildings have now deteriorated to such an extent that they may no longer be feasible to convert into a dwelling. The proposal is for construction of new dwellings in the open countryside. There is no access to the site, being in the middle of a field.</i> <i>The proposed development is not of an appropriate scale or character. It is not considered to meet Policy 7 requirements. Any development on this site could affect the natural water supply to The Brooks (pond/lake), adjacent and to the North of the site. The water channel goes between The Brooks and the houses at Tremayne. These could all be impacted by any proposed sewage treatment system. Materials and design are not in keeping with the vernacular for the Tremayne area. Inappropriate elements include the picture windows, slatted timber screens, terracotta brickwork and aluminium composite windows. Question the 'heritage' element of 'heritage type roof lights'. The examples of vernacular design (p.8 of the Design and Access Statement) include terracotta brick windows on a property in Bude</i>

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	(EX23 0NX), approx. 70 miles away. The proposed design would be detrimental to the setting of nearby Listed Buildings. Two public rights of way would be adversely impacted by the proposed development including the historic PROW from Tremayne to the Church, recently designated by the Parish Council as a Jubilee Path for the local community.
	Planning – Decisions By Cornwall Council And The Planning Inspectorate Council noted the following. PA25/04582 Permission in Principle for residential development of a single affordable dwelling (minimum 1, maximum 1). Acorn Croft Crowan. REFUSED PA25/03861 Cargenwyn Farm Troon. Proposed new dwelling following Class Q permission. REFUSED PA25/04787 Leedstown Village Hall Carsize Lane Leedstown. Alterations to Village Hall. APPROVED PA24/03731 Trevoole Farmhouse, Trevoole. Full application for conversion of redundant barn to dwelling. Appeal ALLOWED. PA24/05213 The Cows House, Clowance Wood Farm, Clowance Wood, Praze. Appeal against condition 2 DISMISSED.
25-09/09	Administration and Finance (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) - To approve for signing by the Chair the August 2025 bank reconciliation - To note the August 2025 accounts (previously circulated) - To approve the Payments Schedule for September 2025 (previously circulated) Council RESOLVED to approve the signing of the bank reconciliation for August 2025, to note the August 2025 accounts and to approve the August 2025 Payments Schedule.
25-09/10	Cornwall Council Budget Members considered and noted the letter from the Cornwall Trades Union Congress's Needs Budget For Cornwall proposal, applauding their aspirations.
25-09/11	Enhanced Local Maintenance Partnership (LMP) Councillor Thould presented the draft bid for Enhanced LMP funding, for improvements to existing rights of way in the parish. The funding available from Cornwall Council was limited and would be granted to local councils on a first-come-first-served basis. It was noted that there was limited time to seek permissions from landowners and so the grant application had been drafted on the basis of signage to public rights of way from the road, focussing on the council's Jubilee routes. During discussion it was suggested that the boardwalk on a PROW near Townsend could also be included, if seeking a quote for the works would not cause undue delay. Land ownership issues should be able to be resolved between submitting the application and receiving the funding – if successful. RESOLVED that the Council will submit the funding application as drafted and also to include repairs to the boardwalk if a quote could be sourced in the next few days.
25-09/12	Annual Governance and Accountability Return Members noted the completion of the external audit and RESOLVED that the minimum period for the publication of the Notice of Completion of Audit will be four weeks.

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25-09/13	Clerk's Update And Brief Reports For The Meeting No update further to the other reports to the meeting was made.
25-09/14	External Organisations Councillor Jenkin reported: • Townsend Village Hall committee has recently met and will hold its AGM soon. • Nancegollan Village Hall is now shut for the works to be carried out. Coffee mornings are being held in the garden centre while the hall is shut. The plan is being changed slightly to include a serving hatch, subject to Building Regulations. Councillor Thould reported that the youth club had started again recently, with 12 youngsters attending the first session.
25-09/15	Items For Future Meetings Councillors asked that the following items be considered at future meetings. a. Use of the Parish Office. b. Whether the Parish Council is going to draft an Expression of Interest for a Highways Scheme for Leedstown.
25-09/16	Exclusion Of The Press And Public Not enacted.
25-09/17	Update on external organisation Councillor Thould gave an update on from the Trustees of the Playing Field. Noted.
	DIARY DATES Council Meeting – 9 th October 2024. Amenities and Environment Committee – 23 rd October 2025.
	MEETING CLOSED @ 9.25 pm.