

CROWAN PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 9 OCTOBER 2025 AT 7.15PM



PRESENT: Councillors L Jenkin, J Thould, S Mock, K Allen, C Parnell and.

CHAIRMAN'S WELCOME

The Chair welcomed councillors and the locum Clerk.

Ref.	Item
25-10/01	Apologies Were received and accepted from councillor H Chapple.
25-10/02	Public Forum No members of the public in attendance.
25-10/03	Members' Declarations None made.
25-10/04	Requests For Dispensation None requested.
25-10/05	Previous Minutes The Clerk reminded councillors that he had made some minor grammatical amendments to the draft minutes of the Council meeting held on 17 July 2025 to bring them in line with the council's house style. The clerk was asked to pass on council's thanks to the locum clerk whose work the council deemed to be excellent. Council RESOLVED that the minutes of the Council meeting held on 17 July 2025 be approved as a true and correct record of proceedings. RESOLVED that a formal letter of thanks be sent to Louise Clifton.
25-10/06	Cornwall Councillor's Report Cornwall Councillor Jenkin reported that • The 20mph speed limits are being rolled out, including the limit on sideroads approaching Nancegollan. • Lines on the road in Townshend have not been done. It is unclear whether the gateways in Nancegollan will be installed. • There had been no update on changes to bus routes through the parish. • People are urged to call 101 and report speeding and unsafe driving. • Councillors are asked to comment on the Emergency Safety Plan. Council agreed that an Expression of Interest in a road calming scheme in Leedstown should be lodged and council RESOLVED that the Clerk and Councillor Thould should represent the parish council at a meeting with the Highways Manager and report back.
25-10/07 (a)	Planning - Applications PA25/05509 Old Trevoole Manor, Trevoole <i>Crowan Parish Council welcomes sensible proposals to bring business into the parish and supports any sustainable and reasonable efforts to provide specialist education. However, while the council has no objection to the proposal on planning grounds – the physical structure of the building is unchanged by it – it is unable to comment on the effective change of use of the old manor without more detailed information about how it will affect the surrounding settlement. The council notes the one (at time of writing) objection to the application which cites a number of confounding issues including traffic movements, the rural nature of Trevoole, security and a lack of detail about the effect on other residents. The council shares this uncertainty and is concerned that the quiet of this secluded and historic hamlet will be put at risk by a considerable increase in traffic movements and the unknown effect of several young people being brought to the manor when the facility is functioning. Without knowing more about how the service will run in practice the parish council is unable</i>

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(b)	<i>either to support or oppose the proposal. The council would therefore welcome more information about the modus operandi of the provision which it feels might also help assuage the concerns raised by the manor's close neighbour. NO COMMENT.</i> PA25/06997 The Farm Shop, Little Kerthen Farm Crowan Parish Council SUPPORTS the application. Planning – Decisions By Cornwall Council And The Planning Inspectorate As well as noting decisions notified to council in the agenda, councillors noted the following: • PA25/05146 Clowance Barton Praze Road Praze. Demolition of existing former dairy sheds, erection of new storage units and diversion of the Public Right of Way (PROW) APPROVED • PA25/05333 Manor Mill Cottage Crowan Listed Building Consent for proposed demolition of existing rear single storey extension and replace with single storey pitched roof rear extension and associated works. APPROVED • PA25/06393 Clowance Barton Praze. Submission of details to discharge Condition number 5 in respect of Decision Notice PA25/01519 dated 08/05/25. S52/S106 and discharge of condition apps.
25-10/08	Planning Application PA25/06089 Land E of Dean House The clerk summarised the appeal against Cornwall Council's decision to refuse the application. Council RESOLVED that the clerk should submit a response on its behalf to the appeal to the Inspector, copying it to councillors.
25-10/09	Praze Office The clerk gave a brief report that highlighted the difficulties the council would face in making the room a safe workplace. As well as installing WiFi and buying a printer, council would need to adopt a Lone Working Policy, carry out a risk assessment and consult with the postholder. Council should be clear about why it wanted to locate the clerk in the office - and had decided some time ago to hold surgeries in the five main settlements to ensure it was properly connected to parishioners. The surgeries could be two councillors or one councillor and the clerk, could be held in village halls immediately prior to village hall committee meetings and the parish rooms and should be risk-assessed. Councillors Thould and Jenkin and the clerk will review the Praze office and report back on its suitability for lone working.
25-10/10	Vehicle Activated Signs The clerk gave a brief report on the advantages of a formal, costed, published plan for the deployment of the VAS and suggested that a lead councillor should be appointed. He suggested that the signs could be handed over to a competent, qualified contractor who would move and maintain them around the parish according to a schedule. Council instead decided that the signs should be put up in Leedstown to deter speeding and without the collected data being published. Councillors Thould and Jenkin and the Clerk will ascertain the viability of the signs and discuss deployment with the Highway Manager.
25-10/11	Highways Scheme Council agreed that the parish council should propose a range of highways improvements should be installed in Leedstown to reduce speeding through the village. These include a 20mph speed limit approaching and through the crossroad on both the Camborne/Marazion and Hayle/Helston roads and a pavement on the Praze Road. This to be discussed with the Highway Manager and reported back to council.
25-10/12	Wayleave Request The clerk reported that, at his prompting, the company had agreed to pay £741 as a one-off payment for use of the council's land. Following discussion, council

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	RESOLVED that the Chair, Councillor Jenkin and the clerk should meet with Wildanet representatives on-site to better understand the company's proposal.
25-10/13	Administration and Finance (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) Council RESOLVED to approve the signing of the bank reconciliation for September 2025, note the September 2025 accounts and to approve the October 2025 Payments Schedule.
25-10/14	Clerk's Update And Brief Reports For The Meeting The Clerk reported that: a) Documents for Remembrance Day (9th November) had been submitted and approaches made to the Methodist minister, cricket club (for stewards) and a former councillor (who has Chapter 8 qualifications). The event cannot lawfully be held without stewards and a registered Chapter 8-trained person on site. b) Informal approaches have been made to him about replacing the Nancegollan community noticeboard. This matter to be taken to the next Amenities and Environment Committee meeting. c) Part of the play equipment structure at Nancegollan had collapsed during an inspection. This matter to be taken to the next Amenities and Environment Committee meeting. d) Documents relating to Praze Institute have been received from the solicitor and the clerk will with Councillor Thould initiate the first registration. e) A bench for The Plan has been delivered to the clerk's house and will be installed in due course. f) The tree consultancy practice has been asked to schedule reviews of all of the trees on council property. Council agreed that the work should be commissioned. g) A major change to AGAR will be a challenge for the council to meet in 2026. Council asked the clerk to have .gov.uk email addresses set up for all councillors. Councillors asked the clerk to have finger posts at Blackrock and in Leedstown and Townshend repainted.
25-10/15	External Organisations Councillors reported that: a. Wheelchair access to Praze Institute is being considered. There are concerns about rotting joists and the strength of the floor. b. Two councillors will attend Nancegollan Village Hall Committee AGM. c. Townshend Village Hall Committee will hold its AGM soon. d. Praze Youth Club is attracting young people from Helston and Camborne. e. Praze Playing Field Trust hopes to sign a lease arrangement with the Cricket Club.
25-10/16	Items For Future Meetings None proposed.
25-10/17	Exclusion Of The Press And Public Not enacted.
	DIARY DATES Council Meeting – 13 th November 2025. Amenities and Environment Committee – 23 rd October 2025.
	MEETING CLOSED @ 9.21 pm.

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ACTIONS ARISING

Action	Reference	Responsible
Send letter of thanks to Louise Clifton	25-10/05	Clerk
Report back to council on a. Meeting re. Highway Expression of Interest b. Review of the suitability of Praze Office for lone-working c. Meeting re. VAS	25-10/12 25-10/10 25-10/11	LJ and AJT
Submit a response to the appeal in relation to PA25/06089	25-10/09	Clerk
Arrange site meeting with Wildanet	25-10/13	Clerk
Commission tree surveys of council-owned land. Commission .gov.uk email addresses for all councillors.	25-10/14	Clerk