

CROWAN PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 9 APRIL 2026 AT 7.28PM



PRESENT: Councillors L. Jenkin, J. Thould, D. Smith, S. Mock, H Chapple and C. Parnell

CHAIRMAN'S WELCOME

The Chair welcomed two members of the public, councillors and the Clerk. Council approved a motion to move discussion on planning applications up the agenda for the convenience of the two members of the public.

Ref.	Item
26-04/01	Apologies One councillor having submitted satisfactory reasons for being unable to attend, council RESOLVED to accept the apologies received from councillor K. Allen.
26-04/02	Public Forum None
26-04/03	Members' Declarations None made.
26-04/04	Requests For Dispensation None requested.
26-04/05	Previous Minutes Council RESOLVED that the minutes of the Council meeting held on 12 March 2026 be accepted as true and accurate records of those proceedings.
26-04/07	Planning - Applications a) PA26/01619 Lynwell Cottage, Horsedowns. The proposal is for a very minor addition to the dwelling. The small extension cannot be viewed from the highway or essentially from anywhere else off the property. The applicants wrote to the council explaining their need for improved ground floor amenities and attended the council meeting where the recommendation was made. Council found their reasons understandable and agreed that the changes to the property would improve it for the applicants and so SUPPORTED b) PA26/0177 Clowance Wood Farm, Clowance. Crowan Parish Council supports efforts to make properties in its area sustainable, and in principle welcomes and supports the installation of thoughtfully-placed solar panels. The council notes that the proposal is for the cabling to be underground and so will be unobtrusive and cause no obstacles to wildlife. However, council notes that the panels will be sited some way from the property they will serve and be much closer to an unrelated property. Council is also concerned that there does not seem to be mention of vehicular access to the panels – which is presumably necessary at least for their installation. As the council is aware that there has in the past been contentious applications in the vicinity, it is keen to ensure that this application is, if approved, delivered without causing any problems. The officer is respectfully asked to make sure that these issues are satisfactorily explained and agreed before the installation begins. SUPPORTED. Applications Not Listed On The Agenda PA26/01913 Bolitho Barton Black Rock. The parish council has NO OBJECTION to this application. Decisions made by Cornwall Council and the Planning Inspectorate and listed on the agenda were noted by the council.
26-04/06	Cornwall Councillor's Report Cornwall Councillor Jenkin reported on possible parking issues in Helston. There was lengthy discussion of virtually continual sewage outfall into the stream below Praze, a matter picked up again under item 26-04/12. Progress is being made filling potholes in the area. She reported that the leader of Cornwall Council had visited and been impressed by

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	Nancegollan Village Hall, where Councillor Jenkin will be holding a Local Transport Surgery between 3pm and 6pm on 29 th April 2026.
26-04/08	Website Accessibility Statement Council considered the previously-circulated statement that is required to meet Assertion 10 of the AGAR and RESOLVED that the Website Accessibility Statement be adopted and that the Clerk be authorised to make any further changes to it required to meet the requirements.
26-04/09	Scheme of Publication Council considered the previously-circulated document and RESOLVED that the Scheme of Publication be adopted.
26-04/10	Property Owned By Crowan Parish Council Council advised the Clerk that the bus stop north of Praze should be added to the list and a spelling mistake should be corrected and with those amendments RESOLVED that the list of property owned by Council was complete and correct.
26-04/11	Parish Clerk Job Description Councillor Thould as Chair of the Staffing Committee presented a revised job description and recommended that while it reflected the clerk's current role it should be reviewed annually. Council RESOLVED to adopt the Clerk's Job Description and to review it annually.
26-04/12	South West Water Councillor Jenkin presented a motion that Crowan Parish Council should join the other town and parish councils in Cornwall in declaring no confidence in South West Water because of the virtually continuous discharges into the stream below Praze from the Praze Treatment Works. The council agreed that the company had repeatedly failed the residents of the parish by continuing to discharge into the stream without reasonable need and expressed its anger and frustration that South West Water has not properly invested in the infrastructure in the parish and elsewhere. Discussion about how best to express the council's feeling took place and Council RESOLVED that Crowan Parish Council has no confidence in South West Water; that the council should sign an online petition against the company when it is published; and that a letter complaining about the discharges into the stream should be sent to the company and copied to neighbouring councils and Cornwall's MPs.
26-04/13	Praze Plan Council agreed that an all-weather path should be installed on The Plan to link the shop to the play area and playing field. It was proposed that the Clowance Foundation Fund should be approached for funding and agreed that the path should be part of a larger scheme to improve facilities on The Plan. Council RESOLVED that councillors Parnell and Jenkin and the Clerk should draft a scheme for presentation to council.
26-04/14	Administration and Finance (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) The Clerk presented a report showing that the Unity Bank account and Scribe Accounts system both had £123,388.59 on 1 st April 2026. Council was shown the proposed Payments List for April 2026 which included payments of £1,318.59 for the Clerk's March pay; £2,100 to Sanders for works fully-funded by Cornwall Council under the Enhanced Local Maintenance Partnership; a £750 grant to Praze Christmas Lights agreed at the November 2025 meeting (minute 25-11/11); and £1,160.79 to Cornwall Association of Local Councils

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	for the council's membership of CALC and NALC. The Clerk reported that unexpected additional income through 2025-6 meant that the council had more in reserve than is strictly necessary and that the council might take advantage of this to fund and complete some of the schemes that have been approved but not acted upon in recent years. This was agreed. Council RESOLVED to approve for signing by the Chair the March 2026 bank reconciliation; to note and approve the April 2026 Payments List; and to note the March 2026 accounts. Following a report from the Clerk, Council also RESOLVED that Charlie Jose be commissioned to carry out works as recommended by Objective Tree Consultancy at Wheal Treasure at a cost of £1,500.
26-04/15	Clerk's Update and Brief Reports For Council The Clerk reported that he had: • advised Cornwall Council of the parish council's resolve to participate in the 2026-7 LMP; • met with a contractor at Wheal Treasure to agree the works listed in the Tree Survey; • switched monthly payments to Biffa to direct debits; • not yet been able to draft the Grievance Procedure; • invited Objective Tree Consultancy to a meeting on The Plan (no reply at time of writing); • informed Trelawny and Mariners football clubs that they are to ground share in 2026-7; • tried without success to set up a meeting between the council and the village hall committees (Council agreed that this matter should be handed over to the village hall committees with a recommendation that numbers are restricted); • completed the A3808 survey on behalf of the council, as agreed; • had advised Coastline Housing and National Grid of the council's intention not to pay for the electricity powering streetlights at Fordh Trevenwen, Nancegollan. The Clerk also reported that he and Councillors Thould and Jenkin had yet to draw up the tender for the new Nancegollan Play Equipment; and that the Staffing Committee had carried out his appraisal (to be reported at the May council meeting).
26-04/16	External Organisations Works are on-going at Nancegollan Village Hall, including the installation of a new alarm system. Praze Institute Committee is concerned about woodworm in the floor. The Local Resilience Forum is collecting information on available resources.
26-04/17	Items For Future Meetings The creation of a parish emergency plan. Clerk's appraisal – report from Chair of Staffing Committee.
26-04/18	Exclusion Of The Press And Public Not enacted.
26-04/19	DIARY DATES Council: 7.15pm on and Parish Meeting: 14th May 2026. Amenities and Environment Committee: 7.15pm on 16th April 2026.

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ACTIONS ARISING

Action	Reference	Responsible
Draft letter to SW Water		Clerk
Ask village hall committees to organise a meeting		Clerk
Draft tender for Nancegollan Play Area Rebuild		Clerk, AJT, LJ