

CROWAN PARISH COUNCIL
NOTICE AND AGENDA OF A MEETING OF THE PARISH COUNCIL
TO BE HELD AT CROWAN PARISH ROOMS
ON 10 SEPTEMBER 2026 AT 7.15 PM



3rd September 2026

TO: All Members of Crowan Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council on **Thursday 10th September 2026 at Crowan Parish Rooms** to be held for the purpose of transacting the business listed on the attached agenda. The council meeting will commence **at 7.15pm**.

Please let me know if you are not able to attend the meeting.

Yours faithfully.

Peter Curnow
Parish Clerk

Email: clerk@crowan-pc.gov.uk
Tel: 07307 588 991

Crowan Parish Rooms are next to Crowan Church – what3words location is *settled.gravy.endlessly*.

Members of the public and press are invited to attend this meeting of the Council. Minutes of Council Meetings are available to view on www.crowan-pc.gov.uk and on the Praze, Leedstown, Crowan and Nancegollan notice boards and Townshend Village Hall Notice Board.

Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in Public Forum – members of the public are welcome to stay for some or all of the meeting. Any items brought to Council but not on the agenda may be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 45 minutes in accordance with Standing Orders.

Members of the public may request any report sent to councillors by emailing clerk@crowan-pc.gov.uk or telephoning 07307 588 991.

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AGENDA

CHAIRMAN'S WELCOME	
REF.	DESCRIPTION
26-09/01	Apologies
26-09/02	Public Forum
26-09/03	Members' Declarations a. Pecuniary/Registerable Interests b. Non-Registerable Interests c. Gifts
26-09/04	Requests For Dispensation To receive written requests for dispensations for disclosable pecuniary interests and non-registerable interests, and to grant any requests for dispensation as appropriate.
26-09/05	Councillor Co-Option To consider and decide on an application from Alisha Cooke that she joins the parish council (Clerk).
26-09/06	Previous Minutes To approve the minutes of the Council meeting held on 16 th July 2026 and those of the Amenities and Environment Committee held on 3 rd September 2026, if available. (Chair)
26-09/07	Cornwall Councillor's Report To receive the monthly report (verbal) from Cornwall Councillor Jenkin.
26-09/08	Planning - Applications To agree responses to Cornwall Council regarding planning applications received since the last meeting. Applications received after publication of this agenda may also be considered. a) PA26/05592 Clowance Wood Horsedowns Praze. Conversion of outbuilding to form annexe / holiday let. (Councillors Chapple and Mann) Planning – Decisions Made By Cornwall Council and The Planning Inspectorate i. PA26/03587 The Plan The Green Praze Road Praze. Works to Tree covered by a Tree Preservation Order (TPO) - Mature Sycamore - Reduction of lateral branches to provide sufficient clearance to property. APPROVED ii. PA26/05127 Botetoe Farm Botetoe Road Barripper. Replacement Agricultural Building. WITHDRAWN Planning – Representation at Committee To select a councillor representative for a forthcoming meeting of Cornwall Council's West Planning Sub-committee.
26-09/09	Grant Requests To consider and decide on a request for a grant to Crowan Church of £1,000 towards the cost of tree works resulting from Storm Gorette. (Clerk)
26-09/10	Travel Expenses To consider a recommendation from the Clerk that travel is reimbursed at a rate of 55p per mile in line with HMRC and Yellow Book guidance (Clerk)
26-09/11	Clerk Salary To discuss increasing the Clerk's salary in line with The National Joint Council for Local Government Services recommendation covering the period between 1 st April 2026 and 30 th March 2027 (Chair).
26-09/12	Vexatious Complaints Policy To consider adopting the separately-circulated policy that gives councillors and staff protection from complaints that are habitual or otherwise without merit (Chair).

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26-09/13	Nancegollan Play Equipment Replacement To consider the motion from the Amenities and Environment Committee that “Crowan Parish Council delegates to the Clerk, the Chairs of the Council and the Amenities and Environment Committee and Councillor Jenkin the responsibility for preparing and launching the tender for the replacement of the play equipment at Nancegollan.”
26-09/14	Praze Institute To discuss and agree the role the council might play in the development of the Institute - item deferred at the June and July Council meetings. (Councillor Parnell).
26-09/15	National Planning Policy Framework To receive a briefing on the recently-announced changes to how planning applications will be dealt with in future (Chair)
26-09/16	Planning Applications To receive and consider a verbal report on the handling of applications when the council has no monthly meeting (Clerk).
26-09/17	Administration and Finance (Including Meetings, Banking, Reporting, Invoicing, Audit, Budget, Contracts, HR and GDPR) - To note the August 2026 accounts and payments made for services and goods received in August 2026. - To approve for signing by the Chair the September 2026 bank reconciliation. - To authorise the disbursements listed in the Payments Schedule for September 2026.
26-09/18	Clerk's Update And Brief Reports For The Meeting To receive a report from the clerk on council business not otherwise covered elsewhere in this agenda. (Clerk)
26-09/19	External Organisations To hear updates from councillor representatives on external organisations (all councillors).
26-09/20	Items For Future Meetings To record matters to be considered at future meetings (all councillors).
26-09/21	Exclusion Of The Press And Public [If required] To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
26-09/22	DIARY DATES Council Meeting – Thursday 8 th October 2026 at 7.15pm. Amenities and Environment Committee – Thursday 5 th November at 7.15pm..

Payments Schedule, Accounts and other documents to follow or to be tabled at the meeting.