

CROWAN PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD AT CROWAN PARISH ROOMS
ON THURSDAY 10 SEPTEMBER 2026 AT 7.15 PM



PRESENT: Councillors Thould, Mock, Jenkin, Parnell, Chapple.	
Ref.	Item
26-09/01	Apologies Apologies for absence and the reasons for them had been received from two councillors. Council RESOLVED to accept the apologies tendered by councillors Allen and Smith.
26-09/02	Public Forum None.
26-09/03	Members' Declarations No declarations made.
26-09/04	Requests For Dispensation No requests received. Councillor Thould volunteered that although his wife is linked to the church and so to the grant request made under item 26-09/09, he had no declarable interest in the matter.
26-09/05	Councillor Co-Option Alisha Cooke was asked to leave the room while her co-option was discussed. Council heard submissions from the Clerk and Councillor Parnell in support of her co-option and council RESOLVED to accept the co-option of Alisha Cooke as a member of Crowan Parish Council. Alisha Cooke and the Clerk signed the Declaration of Acceptance of Office and Councillor Cooke joined the meeting.
26-09/06	Previous Minutes Council RESOLVED that the minutes of the Council meeting held on 16 July 2026 be accepted as true and accurate records of those proceedings. The minutes were signed by the Chair.
26-09/07	Cornwall Councillor's Report Cornwall Councillor Jenkin reported on - a busy time for the Community and Well-Being Task Group - Cornwall Council's review of waste and recycling operations (Councillor Jenkin would like to hear from anyone on the matter) - Cornwall Council's internal preparations for the new national planning regime, which will be presented at a forthcoming CALC meeting - the play equipment consultation at Nancegollan, for which she congratulated Councillor Chapple.
26-09/08	Planning Applications PA25/05592. Clowance Wood, Horsedowns, Praze. Crowan Parish Council SUPPORTS this application as long as it is tied to the main dwelling house. The council notes that it makes good use of a redundant agricultural building and has no deleterious effect on its surroundings. Planning – Decisions Made By Cornwall Council The decisions made by Cornwall Council and the Planning Directorate and listed on the agenda were noted.
26-09/09	Grant Requests Council considered a request for £1,000 towards the cost of addressing the damage to trees in Crowan Churchyard. Council heard that an ancient wall had also been severely damaged and that repairs needed to be made before maintenance of the churchyard is handed over to Cornwall Council via the parish council. Councillor Thould explained that much of the reserves available to the Church is earmarked and cannot be spent on general repairs. The Clerk advised that Council has budgeted £3,000 for grants and donations; to date £1,000

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	has been granted a further £250 committed to the new Cornwall tourism organisation. Council RESOLVED to grant £500 to the Crowan Parish Church. Council will consider a further grant later in the year if funds in the Grants and Donation cost centre remained unspent.
26-09/10	Travel Expenses Councillors were briefed on the agreement reached by the National Joint Council for Local Government Services to increase the salary of staff working in local councils. For the Clerk, this would mean an increase of £0.62 per hour and is to be backdated to April 1, 2026. The Clerk explained that the increase is not a pay rise but the annual increase to account for inflation. Council RESOLVED to agree to increase remuneration for the travel expenses of staff and members to £0.55 per mile with effect from 11 September 2026.
26-09/11	Clerk Salary Councillors were briefed on the national decision to raise remuneration for staff and councillors' travel expenses from £0.45 to £0.55 per mile after more than a decade without an increase. Council RESOLVED to agree to the Clerk's salary increase in line with the NJC recommendation and for it to be backdated to April 1 2026.
26-09/12	Unreasonable Behaviour Policy Council considered the previously-circulated policy and proposed that it should cover two years (not three); that any significant restriction on a vexatious complainant's contact with the council should be confirmed by the council; and that restrictions on contacts should be reviewed every six months. With those amendments, Council RESOLVED to adopt the Unreasonable Behaviour Policy.
26-09/13	Nancegollan Play Equipment Replacement Council considered a recommendation from the Amenities and Environment Committee and RESOLVED that Crowan Prish Council delegates to the Clerk, the Chairs of the Council and the Amenities and Environment Committee and Councillor Jenkin the responsibility for preparing and launching the tender for the replacement of the play equipment at Nancegollan. The working group will meet on site on 17 September at 1300 and will update Council on progress at Council meetings through the winter and spring.
26-09/14	Praze Institute Council discussed an update from Councillor Parnell on issues facing the management committee and suggested that the committee should come to the council with a plan of action that the council can support. Councillor Parnell will convey that message to the committee.
26-09/15	National Planning Policy Framework Councillor Thould presented on his understanding of the NPPF and its likely effects on Cornwall and the parish. Council concluded that local control of planning applications had been loosened and that development will be especially focussed on towns with railway stations. Council commended the councillor for his research and excellent presentation.
26-09/16	Planning Applications The Clerk reported on the difficulties he had experienced responding to applications during the summer council recess. Councillors agreed that they had sometimes not responded to emails about applications with alacrity and agreed that a different methodology should be used during the council recess in 2027. This matter will be raised again closer to the time of the 2027 recess.
26-09/17	Administration and Finance Council heard that the bank reconciliation showed both the Unity Bank account and Scribe Accounts system showed the council to have £124,905.72 in the bank on 31st August 2026.

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	Council was shown the list of payments for September 2026 which totalled £3,365.75 including £249.72 reclaimable VAT. Councillors were asked to contact the Clerk if they wanted more information about the council's finances. Council RESOLVED to approve the signing of the bank reconciliation for August 2026 and authorised payment of the September 2026 Payments Schedule. The Chair and Clerk signed the Bank Reconciliation and Payments Schedule.
26-09/18	Clerk's Report and Brief Reports For The Meeting None made.
26-09/19	External Organisations Councillors reported on the Townshend Village Hall committee AGM. Praze Playing Field Trust will meet again on the date of the next council meeting.
26-09/20	Items For Future Meetings None.
26-09/21	Exclusion of Press And Public Not enacted.
26-09/22	Diary Dates Council Meeting – Thursday 8 October 2026 at 7.15pm. Amenities and Environment Committee – Thursday 5th November 2026 at 7.15pm.

Meeting closed: 9.14pm